



# APPOINTMENTS

MAKING OPPORTUNITIES KNOCK ON YOUR DOOR

## IT Site Administrator

To provide reliable technical evaluations, recommendations, consultations, engineering designs and preventive maintenance support to the company's current and future endeavors related to the network infrastructure (hardware and software), from evaluation stage up to installation and operations & maintenance.

**Main responsibilities :**

- Windows systems administration
- Windows file and printing service administration
- Network monitoring, network performance management and network security infrastructure
- Hardware preventive maintenance and disaster recovery
- Provide remote administration and support to off-shore users
- Provide assistance in gathering product/service quotations for additional hardware procurements.
- Perform research and evaluation on new network technologies to support current and future endeavors of the company.
- Design/configure and implement network elements approved by management.

**Mandatory skills:**

- General helpdesk, software and hardware troubleshooting skills
- Windows 2003 Server set-up and administration (including services like FTP, DNS, DHCP)
- Knowledge in Windows Active Directory
- Knowledge in Email systems
- Knowledge in Routing protocols
- Knowledge in Disaster Recovery
- Able to provide general support to Windows-based PCs
- Has experience in managing LANs, WANs, modems, routers and switches

**Requirements:**

- Candidate must possess at least a Bachelor's/College Degree in Engineering (Computer/Telecommunication), Computer Science/Information Technology or equivalent
- At least 3 years experience in LAN/WAN administration, Windows operating systems, Windows Server & Active Directory administration, and hardware support
- Good oral and written communication skills
- Strong technical and analytical skills, results-oriented and must be a team player
- A corporate background
- Dedicated and Hardworking - ability to work flexible hours is an asset
- Able to handle multiple projects with varying priorities in a fast-paced environment

**BETHEL CA (PVT) LTD**

No. : 473D 1/1, Colombo Road, Kapuwatta, Ja-ela, Sri Lanka  
Tel: +94 11 4829900 Fax: +94 11 4829903

## VACANCIES

**Site Engineers  
Quantity Surveyors  
Technical Officers  
Site Supervisors**

*For Construction Sites in Colombo & Outstations*

**Minimum 3 years experience with Technical Qualification.**

salary - Negotiable

Please forward / call or apply:  
071-7354484 / Fax: 2825245  
E-mail - emescoeng@sltnet.lk

**Emesco Engineering (Pvt) Ltd**  
103, Subadrarama Road,  
Nugegoda.

**HERE'S A GREAT OPPERTUNITY.....!**

**JOIN WITH OUR MARKETING TEAM AS A TRAINEE MANAGER (MALE / FEMALE)**

**REQUIRMENTS**

- GCE O/L & A/L (Should Be Fluent In English)
- Experience – not essential
- School leavers preferable
- Age – 20 years to 35 years.

**BENEFITS**

- Basic 13,000/= + comission upto 9%
- Annual overseas Incentive
- Vehicle allowance will be provided after 06 months.

We are opening a new Branch in Peliyagoda. Those who are interested can apply.

Call for an appointment

SALES MANAGER.

**TIME LIFE INTERNATIONAL,**  
No. 23 E 1/1,PAGODA RD, NUGEGODA.  
E-MAIL – amilas98@gmail.com



**Inside .....**

	Page
<b>AUTOMOBILE</b>	
* Chief Accountan	02
<b>ADVERTISING AGENCIES</b>	
* IBMC Advertising Services (Pvt) Ltd.	03
* Flex Graphics	04
* Phoenix O & M (Pvt) Ltd.	01
* Code 3	02
<b>BANKS</b>	
* Deutsche Bank	03
<b>BUILDING CONSTRUCTION</b>	
* Emesco Engineering (Pvt) Ltd.	01
* Icon Homes	04
* Cinemas Ltd	04
<b>COMPUTER EDUCATION</b>	
* AG School of Business & Computer Studies (Pvt) Ltd.	03
* Asian Lanka	04
* Unitec Plalements	04
* Bethel CA	01
<b>CHEMICALS</b>	
* Lanka Ceylon Ltd.	02
<b>EDUCATION</b>	
* Open University of Sri Lanka	03
* Spring Field	04
* Time Life International	01
<b>FOREIGN EMPLOYMENT</b>	
* Stuart Creations (Pvt) Ltd.	02
* The Job Net	04
* Dinesh Manpower Agencies (Pvt) Ltd	04
<b>GARMENTS</b>	
* Emarald International	02
* Mondy	04
<b>IT SOLUTIONS</b>	
* East West Information Systems Ltd.	01
<b>MOTOCAR DEALERS</b>	
* Anderson SS (Pvt) Ltd.	03
<b>NEWS PAPER PUBLISHERS</b>	
* Daily Mirror	04
<b>NGO'S</b>	
* Habitat for Humanity Sri Lanka	04
<b>PRINTER &amp; PUBLISHERS</b>	
* Pioneer House Publishing & Distribution (Pvt) Ltd.	02
<b>TELEVISION</b>	
* ART Television	04
<b>VEHICLE CARE</b>	
* Clean Park	02
<b>PLACEMENT AGENCIES</b>	
* Gladiator International	04
<b>SEWING SOLUTIONS</b>	
* OSS Ltd.	04
<b>VEHICLE IMPORTERS</b>	
* Euro Car Sale	02



Ogilvy Public Relations Worldwide

Good Public Relations is not about putting a .....  
on what corporations do and say. It's a lot more than that:  
It's about ..... If you can get the message  
across to ..... then you've done the hard  
part of the job. We're looking for a PR Executive with prior  
experience in the PR field, who has a sense of curiosity, who  
always ..... for more, who is flexible enough to  
..... the boundaries. Who is passionate  
enough to ..... others and brave enough to  
..... An individual who can take responsibility for  
their ..... and work together in  
a .....

**Think you got it figured out ?**

We are looking for a confident, dynamic & creative individual with at least one & a half years hands-on experience in Public Relations.

Fill in the blanks and email the document along with your CV to:  
manilka.philips@ogilvy.com

## Cultivate A Sri Lankan Identity

And A Global Perspective With Us

We are a truly Sri Lankan company, and for over twenty-two years, we have provided nationally significant IT solutions. We collaborate with our partners who are global leaders in IT solutions, to provide our customers with innovative solutions which enable us to build long-lasting relationships. We are looking out for dynamic individuals who share our vision and thirst for new challenges. Ideally, they must be distinct individuals, who stand out, and who are as passionate as they are intelligent.

**Business Consultant**

**Job Profile (Roles & Responsibilities) :**

- Functional role as Business Consultant in implementation of solutions
- Conduct Business Requirement Study with the Business System Consultants
- Provide Gap Analysis
- Solution Design and Documentation
- Configuration of the ERP system
- End User Training and Post Implementation Support
- Required to travel in Sri Lanka and overseas

**The background :**

- Good domain/industry knowledge on at least one of the following:
  - ✓ Sales, Procurement, Distribution and Logistics
  - ✓ Financial Accounting and Finance Management
  - ✓ Manufacturing scheduling and Costing
- Excellent communication skills
- Good leadership skills, ability to convince clients to adopt the best practices of the ERP
- University Degree and/or recognized professional qualification
- ERP Implementation experience: 2-5 years will be an advantage

**Team Leader/ Manager - ERP Implementation**

**Job Profile (Roles & Responsibilities) :**

- Lead and manage ERP implementation resource pool
- Responsible for end-to-end delivery of projects of a high quality, according to agreed schedule and users requirements
- Plan and manage project schedules and resources on the project
- Understand business objectives/motivation and align IT solutions to support these goals
- Work closely with Business Consultants, ERP Consultants and End-User Groups to align IT solutions with expectations
- Resolve issues in a project such as scope creep, changes in users requirements, schedule slippage and technical problems
- Work closely with development and support teams to ensure end objectives are met
- Manage inputs from members of the project team and other end user departments
- Work closely with the Project Managers to ensure successful delivery of the ERP solution
- Provide supervision and technical guidance to the team

**The background :**

- University Degree or recognized professional qualification
- Minimum 10 years of IT experience in ERP Implementation projects
- Possess strong leadership skills and experience in large-scale implementation
- Proven track records in managing a team
- Sound understanding of Enterprise Resource Planning
- Proactive and sensitive to business and statutory requirements
- Able to manage users expectations
- Able to work within constraints and limited resources
- Good analytical skills and ability to understand requirements and design issues
- Able to perform problem solving independently
- Excellent interpersonal and communication skills
- Ability to communicate effectively in both written and verbal forms
- Self-motivated and able to work independently and under pressure

You can look forward to an opportunity to work in a stimulating, client-focused environment and exchange knowledge and experience with colleagues from different backgrounds. An attractive remuneration package will be offered to the selected applicants.

All submissions must reach us within 10 days from this advertisement with a passport size photograph and details of two non-related referees via post, indicate the position applied for on the top left corner of the envelope.



Send your resúme to:  
General Manager – Human Resources  
**E-W Information Systems Limited**  
252, Galle Road, Colombo 3.



PHILIPPA GOB 10022P