



# ST APPOINTMENTS

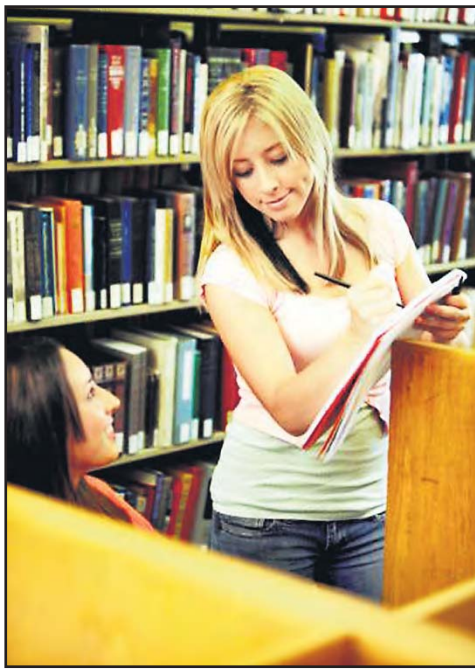
MAKING OPPORTUNITIES KNOCK ON YOUR DOOR

Contd. from P2

In the era of telecommuting, too, be aware of the substantial risks posed by employees who take work home or work at home regularly. Employers should address this situation specifically in their confidentiality agreements and employee policies. As recent headlines revealed, even highly secure organizations like the CIA can be embarrassed by employees (even directors) who work on confidential matters on their home computers-with Internet connections offering potential access to hackers around the world.

### When an employee leaves the company

If a Separation Agreement is executed at the time an employee leaves the company, confidentiality provisions can be included in that document. As a starting point, the agreement can repeat the confidentiality obligations included in the Proprietary Information and Inventions Agreement that the employee signed when first employed. The same areas can be covered: trade secrets, non-solicitation (of the company's customers and of the company's employees), and non-compete (to the extent enforceable in your particular jurisdiction). Confidentiality obligations can be modified to fit the particular circumstances of the employee's departure from the com-



pany.  
If no separation agreement is signed at

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the time an employee leaves, only the confidentiality provisions previously agreed upon will apply, together with any statutory protections such as the general trade secrets protection and the specific patent and copyright laws. In these cases, TriNet recommends that you at least remind the employee of these confidentiality provisions and of your company's intent to seek enforcement thereof

in court, if necessary.

### If you have questions

Preserving trade secrets is an essential

part of doing business and staying ahead of the competition. Have employees with access to vital company information enter into written restrictive agreements with regards to confidentiality, non-solicitation, and non-competition.

Keep in mind that such restrictions must be reasonable enough so that the employee's ability to earn a living and use his or her expertise with another employer is not unduly hindered. Also, confidentiality agreements should specifically mention what information or activity is considered "off limits."

Trinet.com

## VACANCIES

Here's a Chance to join VIEC an Australian reputed company which is a leading international education consultant providing students with career guidance, counselling and professional services to help them pursue their studies abroad.

([www.vieceducation.com](http://www.vieceducation.com))

Under our expansion program we are opening an office in Sri Lanka and we require the following personnel:

### COUNSELLOR

Student Counsellor with experience in counselling Graduates and Postgraduates.

### VISA OFFICER

Applicant should have relevant experience, be adequately qualified, fluent in English with excellent communication skills and computer knowledge. Remuneration commensurate with experience.

Email your resume to:

[education.srilanka@gmail.com](mailto:education.srilanka@gmail.com)

Country Director VIEC Sri Lanka

Applicants will be interviewed by Pauline Drayton from Australia

**VIEC places 4000 plus students per year in reputed International Universities. VIEC has offices in India, Nepal & Australia.**

### Project Engineer Wanted

We are looking for an Individual with proven experience and relevant qualifications, Building to Manage a Hotel Construction Site. **Fluent English Essential**

Tel: 0602483349 - Mon to Fri 8 am - 5pm

[www.koombiconstruction.com/jobs](http://www.koombiconstruction.com/jobs)



- Business Development Manager
- Client Servicing Manager
- Client Servicing Executive
- Sinhala Writer
- Junior English Writer

### We need Ammunition!

Smart, dynamic, driven people, preferably with ad agency experience to join our team and trigger us forward.

Mail/E-Mail/Fax your CVs to the relevant addresses given below.

AdRepubliX

20 / 50, Fairfield Gardens, Colombo 08.  
Phone: +94 114 883384 / +94 115 676246  
E-mail: [brands@adrepubliX.org](mailto:brands@adrepubliX.org)

### FRONT DESK ADMINISTRATOR

a person with Good reception skills and administrative background is needed for a small business office in Colombo. Professional telephone skills, familiarity with internet and good typing skills are required. Please send a detailed CV to [globallanka09@yahoo.com](mailto:globallanka09@yahoo.com)

### 2. Marriage Proposal - Brides

G/B parents seek a son for their daughter 39, Graduate Teacher migrating to Australia. Please reply to [jayamangala2007@yahoo.com](mailto:jayamangala2007@yahoo.com) with all family details.

**HOUSE**

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**Requirements**

- Age above 23 yrs upto 35 years only.
- Minimum G.C.E (A/L) with English pass at G.C.E (O/L)
- Willing to work hard and build a career with a positive attitude and good personality.

Experience is **NOT** compulsory  
But will be an added advantage

**Call for immediate Interviews**

**Aruna - 072 - 4845771**  
**Chaminda - 071 - 8208876**  
or mail your CV to [Info@pioneerhouselearning.com](mailto:Info@pioneerhouselearning.com)



Informatics Group of Companies has been in the ICT industry for the last twenty-five years. Its subsidiary companies are engaged in providing integrated IT solutions and services; the development of software for global markets in Telecommunication, Insurance and Banking; and is the pioneer in introducing British University IT and Business degrees to Sri Lanka. It has also ventured into agriculture with a 1000-acre farm in Mahaweli System C. We require a high caliber person with proven ability to take up the position of

### LEGAL OFFICER/HR EXECUTIVE

The ideal candidate should be an Attorney-at-Law and a Notary Public (with license to practice in English and Sinhala languages). He/she should also possess either a degree or diploma in HR management from a recognized institution.

He/she should have a minimum of three years post qualification experience in the commercial sector, handling both legal and HR functions. Experience in reviewing and finalizing commercial agreements and contracts, drafting, handling court work/litigation, and conveyancing are a must. Should be familiar with the personal and administration procedures and conversant with the industrial and labour laws.

The candidate should possess a strong personality, an excellent command of English, both spoken and written, good interpersonal skills and the ability to liaise/co-ordinate with senior counsels, business partners and government bodies.

An attractive compensation package awaits the right candidate based on qualifications and experience.

**Suitable candidates are requested to forward a detailed resume, along with contact details of two non-related referees, indicating the position applied for within 7 days of this advertisement, by email to [vacancies@informatics.lk](mailto:vacancies@informatics.lk); or mail to:**

Group Director, Human Resources  
**Informatics Group of Companies**  
104, Kitulwatta Road, Colombo 08.

## ALFINCO INSURANCE BROKERS (PVT) LTD

We are in the insurance brokering business, and a member of the Alliance Group, a diversified group of companies who have been in successful business operations for more than five decades in the financial services sector in the country.

We require competent individuals in our expansion drive to strengthen our presence in tough and challenging market.

### Manager Marketing

- Have at least five years experience in senior management with a proven track record marketing General and Life insurance Products.
- Experience in leading a team and achieving high performance targets.
- Superior negotiating skills and the ability to identify and attract new market segments.

### Executive Marketing. Colombo. Kandy. Ratnapura

- Have at least three years experience of marketing general and/or life insurance products.
- Sound Negotiating skills & the ability to attract new customers.
- Positive attitude and the eagerness to perform.

**A competitive remuneration package awaits the right candidates. send your C.V. to reach us within 10 days, addressed to Manager / HR.**

**Alfinco Insurance Brokers (Pvt) Ltd.,**  
No. 10, Greenlands Lane, Colombo-5, Sri Lanka.  
Tel: +94-11-4888666, Fax: +94-11-2587108  
E-mail: [alfinco@alliancefinance.lk](mailto:alfinco@alliancefinance.lk)

## Reach beyond your potential Vacancy Project Manager - Agro based

We are a company involved in corporate social responsibility projects sponsored by a leading Multinational in Sri Lanka, with a philosophy to help uplift the lives of many poverty stricken families in rural Sri Lanka. We have gone from strength to strength for the last three years and our drive for excellence will ensure our growth for years to come.

### Position

We are looking for a Project Manager for our CSR projects who will be responsible for implementing and managing agro based projects around the country, reporting to the General Manager of the company.

### Role

- Supervise and manage field staff
- Closely monitor dependant families
- Coordinate with local government authorities

### Qualifications

We are looking for a dynamic leader with a passion for excellence. The right candidate should hold a Degree/Diploma in Agriculture. The Candidate should possess a minimum of 3 years work experience in a supervisory capacity in the field of agriculture and should be fluent in Sinhala and English.

### What we offer

A competitive remuneration package and the opportunity to work in an environment of growth and learning are on offer for the right candidate.

Please forward your CV to  
STM 308, PO Box 644, Colombo  
to reach us within 10 days, with 2 non-related referees.