

the SUNDAY TIMES

## EMPLOYMENT TIMES

MAKING OPPORTUNITIES KNOCK ON YOUR DOOR

## Blueprint for success

Having a strong foundation enables you to build a thriving, profitable life and business. A simple method to create this foundation is with Discovery, Vision, Planning and Benchmarking, the four cornerstones of your life as well as your business.

Discovery is defined as examining where are you now and where are you going.

It helps to look at everything as if you were a beginner. Always know why you are in the business of your choice. If your strategy is not clear, you won't recognize

the destination when you get there. This is the time to bring in your outside Vision Team.

Vision is who you are about and what your life is about.

This is where you determine values you need to experience on a continuing basis. Vision is also where you become the expert in your field and decide the purpose of your business. Remember, the smaller the niche, the



larger the reward. Abandon any preconceived beliefs you have about this or any other business. They can restrict your thinking. Live out of this new vision, not your past comfort.

Planning creates the strategies that help you arrive at your destination. A simple system is to - Show Up, Be on Time, Keep Your Word and Tell The Truth. It's like riding on that train, sometimes there are hills to climb; sometimes there are curves and other times

you're flying rapidly down the mountain to your destination. In any instance, you must remain focused on what you want and where you are going. Benchmarking helps you stay on track. Once focused, you set up a system for accountability, self-management and self-renewal. You can create goals or optimum wants that may be on the outer edge of possibilities or a goal that is far bigger than you think is attainable. Going into new territory can unlock your potential and increase your development. When goals or optimum results are achieved, you can acknowledge success and learn to be satisfied. Again, put it in writing; the goals, the results and the acknowledgement.

Rules require exceptions, so even if you follow the above and create a strong foundation, you must be prepared for chaos. Chaos can aid in your personal and business development if you have eliminated all toxic people or commitments from your life.

Chaos can then become the opportunity to progress rapidly into new territory. You can be the architect of your own life.

Build a strong foundation and you can always remodel. - [sideroad.com](http://sideroad.com)



## Get what you want

Here are the seven keys to help you get what you want out of life;



■ Recognize that you are the source of everything that you want.

Stop waiting to inherit it, win it; marry it, or expecting it to come from any source other than you. You can have anything that you want, all it requires is working with your thoughts, feelings and intentions.

■ Understand that the process of attaining what you want (the how) is more important than the end result (the what).

It's really a matter of personal growth, changing your thinking and expanding your beliefs about what you deserve to have. Once you have mastered the how, you can have what you want when you want it. It is the old adage about teaching a man to fish in order to feed him for a lifetime.

■ Don't underestimate the power of your thoughts, emotions and intentions. Your thoughts are the model of what you want. Everything that was invented in this world began as a thought in someone's mind first. Emotions energize thoughts. The more passionately you want something, the more rapidly you bring your thoughts into form. Intention acts to direct your thoughts and emotions. The clearer you are as to your purpose or intention the more likely you are to get what you want.

■ Think about what you do want as opposed to what you don't want.

I want a loving relationship is a far cry from: I don't want to be alone for the rest of my life. I want an abundant life is not the same as; I don't want to be poor. I want to be healthy is not I'm tired of being fat. Your thoughts form the model of what you want. Whatever you focus on is what you are likely to receive, as your energy follows your thoughts. If you focus on what you don't want, that is exactly what you will end up attracting into your life. We work perfectly to produce the results that we are getting, so choose to intentionally program the results that you really want.

■ Ask yourself what you think, having what you want, will give you that you don't have now.

If you had more money, or a relationship or children or a better job, or were thinner, what needs or desires would be satis-

fied? Usually the underlying answer to this question is something like security, freedom, love, happiness or inner peace. Dig down until you get right to the essence or core of what you really want in your life.

■ Determine ways that you can bring the essence of what you want into your life right now.

Don't wait to get what you want, how can you be happier, more secure, have more love or inner peace right now? Ask yourself what it would take to feel and believe these things now. If you think that being thinner would attract more love into your life, how can you attract more love now? Perhaps you can be more loving towards family, friends, people in need in your community. Perhaps you can start by loving, nurturing and pampering yourself more.

■ Act like you already have what you want in your life.

If you want a successful business then act as if you already have one. Visualize what you would look like, feel like, and think like, if you were already running a successful business. Each morning just before you get out of bed imagine you running your successful business; start a picture scrapbook showing your perfect life as you are running your successful business. Where will you operate it from; your home, an outside office? Who will work with you? What services will you provide and to whom? What kind of income will it provide? What will you be able to do with this income for yourself, your family, friends, for your community? Put together an action plan that will move you in the direction of your dreams. Each night as you slide back into bed, ask yourself, "What did I do today that moves me in the direction of what I want?" - [sideroad.com](http://sideroad.com)

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## VACANCIES



DISTILLERIES COMPANY OF SRI LANKA PLC

Distilleries Company of Sri Lanka PLC is a premier blue chip company in Sri Lanka with a commanding presence in the Colombo Stock Exchange. With numerous awards to its credit and a dedicated, passionate team at its helm, DCSL is currently looking to recruit smart, dynamic, efficient young individuals, who fit the following profiles.

**Secretary - Head Office**

A lady between 25 & 30 years of age with a pleasant disposition and outgoing personality is sought for the above post. The ideal candidate would have a sound academic background with secretarial qualifications from a recognized institution, possess exceptional interpersonal skills and excellent communication skills in both English & Sinhala. Computer Literacy with minimum 3 years experience in a similar capacity is mandatory. The ability to handle correspondence independently as well as a sense of responsibility and efficiency are also pre-requisites.

**Assistant Warehouse Officer - Kalutara / Seeduwa**

Applicants would be below 30 years of age and possess GCE A/L qualifications in the Science Stream with passes in all subjects together with a Credit Pass in Chemistry - obtained in one sitting. Computer Literacy and an excellent command of both written and verbal English are mandatory. Candidates would have 2 years prior experience in a supervisory capacity, in a manufacturing organization.

**Technical Officer - Civil Engineering (Kalutara)**

The prospective candidate would be between 25 & 35 years of age. He would have completed a 4 year course in Civil Engineering at the German Technical Training Institute or ITT Katunayake or any other recognized Technical Institute. Two years work experience in the relevant field is mandatory.

**Technical Officer - Mechanical Engineering (Kalutara)**

The ideal applicant would be between 25 & 35 years of age. He would have completed a full time Mechanical Engineering Course at the Ceylon German Technical Training Institute or ITT Katunayake or any other recognized Technical Institute. The applicant would have 2 years post qualifying experience in the Mechanical field with a sound knowledge in repairing and maintenance of Machinery and Equipment.

**Purchasing Clerk - Head Office**

Prospective candidates should be less than 35 years of age with GCE A/L qualifications and 3 years of work experience in the purchasing of local goods and clerical duties.

**Accounts Clerk - Head Office**

The ideal candidate would be between 20 & 30 years of age with AAT qualification or equivalent. Preference will be given to those with work experience in a computerized accounting environment.

**An attractive remuneration package, on par with industrial standards, as well as prospects for career advancement are on offer to all candidates.**

Please send your CVs with the names and contact details of two non related referees to the address stated below within 10 working days of this advertisement. Please state the position applied for on the top left corner of the envelope.

These vacancies will be filled purely on merit and any form of canvassing will result in disqualification. All applications will be treated with the strictest confidence.

**Human Resources Manager**  
P.O. Box 1298,  
Colombo.

## There is no such thing as failure

There is no such thing as failure - only feedback - we can learn from our failures. Do not let apparent failures beat you up, learn from them. As humans, we tend to be harder on ourselves than others are. A small child learning to walk never fails to get up and try and try until success is achieved. It is the same in life; every failure is a step closer to success.

Emotions are notoriously fickle: to let your emotions be your rule of success or failure is asking for trouble. Do not listen to your heart this is dangerous; you need to have advisors who are able to help direct you. No one succeeds alone always there is a strong team behind any success.

Your inner circle: Many successful men and women throughout history and up to the present day have a trusted inner-circle of friends and advisors. Choose this inner-circle with great care and wisdom. Choice: It is all down to choice. That is

your attitude toward failure and success. Many of those who succeed have a track record littered with what we would call failures. They chose to learn from these and move towards their goal. The last of the human freedoms is to choose your attitude in whatever circumstance you may find yourself.

Ensure or pursuit? The more you aim for something the more likely you are to miss it. Put quite simply success must happen. This is why the successful entrepreneur makes it look easy - they just let it happen. Do not care for success so much as following your principles, working toward the future and eventually success will be there with you - precisely because you forgot to aim for it.

Get rich quick schemes: is not a recipe for success. These schemes usually do not deliver what they promise; at best they are a lie. To get rich slowly slowly is a much more stable road to tread.

IMMEDIATE VACANCY

**To ensure your success you must possess:**

- ✓ Minimum bachelor degree in Public Relations or related field.
- ✓ Minimum 5 years PA experiences at Director level
- ✓ Computer literate and multi task skills
- ✓ Excellent command of both spoken & written English.
- ✓ Strong communication and interpersonal skills.
- ✓ Experience in Marketing and advertising field are preferable.
- ✓ Female aged between 25 to 40

Interested applicant, please send cover letter and resume with recent photograph within 07 days to:-

**TOUCHWOOD**  
Head of HR & Admin  
**TOUCHWOOD INVESTMENTS PLC.**  
Level 2, Prince Alfred Tower, No. 10,  
Alfred House Gardens, Colombo 03, Sri Lanka.  
E mail: [thushari@touchwood.com](mailto:thushari@touchwood.com)  
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