



Reaching your full potential: Overcoming fear

Each of us has untapped potential. When this potential is embraced and used, it can have a powerful impact on our lives.

Think about a 2%, 5%, 10% shift in how we are living our lives at home, school, work and play. Small shifts and changes can powerfully impact our lives. But what gets in our way? What obstacles must we overcome? One obstacle for people is fear, and fear can be limiting at best and paralyzing at worst.

My family and I went camping over the spring break holidays. We camped at a beautiful State Park -- Falls Creek Falls -- in Tennessee. It is a wonderful place to visit and explore with breathtaking views, hiking trails, and waterfalls.

Some of the hiking trails have suspension bridges connecting the trails over vast gorges, some bridges being more than 100 ft. high. Like the one in the Indiana Jones movie. As my wife, two boys and I approached a very long bridge suspended at least 100 ft. high, my oldest son quickly took off across the bridge and

yelled for the rest of us to join him.

As I approached the bridge, while he was crossing, I yelled out to him the typical parent concerns -- Be careful! Hang onto the rail! Walk slow! If the bridge breaks... What was I think-

ing? What was I feeling?

I became acutely aware of an enormous amount of fear for him, and fear in me while I was crossing this high bridge. When he got to the other side, he turned, waved and yelled, "Come On Dad!".

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International franchise in Sri Lanka is looking to recruit

RESTAURANT MANAGERS & ASSISTANT RESTAURANT MANAGERS

For quick service Café/ Restaurant for its outlets in:

Katunayake International Airport
World Trade Centre, Colombo 1
Horton Place, Colombo 7

Applicants must fulfill the following requirements:

- Age below 40 years
- Minimum 3 years Professional experience
- Good English communication skills
- Be dedicated, hard working and able to think on their feet
- Enjoy dealing with customers

Experience in hotel schools or any other international franchise will be favorable

If you think you've got what it takes then
WALK IN FOR AN INTERVIEW on
23rd & 24th November 2010

10:00 am to 2:00 pm

2, Maitland Crescent, Colombo 7

Or email your CV to info@coffeebean.lk
Or fax it to 011-7391783



Jetwing Travels
Sri Lanka

JETWING TRAVELS TAKES PRIDE IN BEING ONE OF SRILANKA'S LEADING DESTINATION MANAGEMENT COMPANIES PROVIDING OUR OWN BRAND OF LEGENDARY SERVICE

PERSONAL ASSISTANT TO EXECUTIVE DIRECTOR

In this pivotal role, you would be responsible for providing efficient and comprehensive Secretarial support.

- Accuracy in all areas of work, excellent memory, strong communication skills and proficiency in English, with a flair for business style writing are essential prerequisites.
- Total dedication, a temperament that will withstand pressure and the willingness to learn the company portfolio are the qualities that will arm the right candidate to perform successfully.
- A sound educational background and suitable Secretarial qualifications, with at least 5 years' experience in a similar capacity are essential, along with interpersonal skills and an excellent command of English, both spoken & written.
- The willingness to work irregular hours in the course of a 5 1/2 working day week.
- Age between 30 - 45 yrs.
- Computer literacy, covering MS Word, Excel and Power Point is a requirement, in addition to the ability to work unsupervised.

E-COMMERCE EXECUTIVE

The selected candidate should have the passion, commitment and competence to play a pivotal role in E commerce development specially web based marketing, social media marketing and possess the following skills, qualifications and expertise.

- Excellent communication skills in English
- Proficiency in graphic design software i.e. Photo shop, Illustrator or Corel draw, Dream viewer
- Performance driven and possess strong multi tasking abilities
- Creative thinker with a Flair for working with images and other promotional material
- Knowledge of HTML will be advantageous
- Good knowledge of MS Office applications specially MS Excel

TOUR EXECUTIVES

We are seeking Tour Executives with a minimum of 2 years experience in the inbound travel industry. Knowledge of a foreign language/s particularly **Chinese & Arabic** will be an added advantage.

- Extensive experience in planning & executing itineraries
- Sales experience; both international agents & FITs
- International travel experience
- Proficient in excel, word and graphics packages
- Excellent written and verbal communication skills in English
- Internet savvy

TRANSPORT EXECUTIVES

Candidates should have minimum of 2 years experience in transport operations in travel industry

- Extensive Experience in planning & organizing transport operations
- Proficient in excel, word & power point presentations
- Excellent written and verbal communication skills in English
- People management
- Basic mechanical knowledge

CHAUFFEUR GUIDES

We are seeking Professional and Experienced English Speaking Chauffeur Guides. Knowledge of a foreign language/s (e.g. German, French, Italian, Arabic, Japanese, etc.) would be an advantage.

"If you have the necessary skills, this is your opportunity to join one of the leading Leisure Teams in Sri Lanka for a very rewarding career in the travel industry. Remuneration will be commensurate with the position" To apply for any of the above positions please email your bio data to careers@jetwing.lk

HR Manager - Jetwing Travels (Private) Limited
Jetwing House,
46/26, Navam Mawatha,
Colombo - 2

Team up with Union Bank

www.unionb.com



Union Bank of Colombo Ltd is in its 15th year of Banking Operations in Sri Lanka. The Bank has embarked on a new strategic plan which focuses on a rapid process of development activities which will create greater opportunities for customers to enjoy innovative and customized banking and financial solutions. The Bank with fresh capital infusion is also in the process of growing its branch network across the Country. We have already a network of 20 branches and recently opened branches in Jaffna, Chunnakam, Vavuniya, Mannar, Wennappuwa & Atchuvely and hope to add branches in the eastern belt as well among other branches planned in different geographical locations.

With these plans afoot the Bank wishes to recruit highly result oriented dynamic individuals for the following positions :-

SOFTWARE ENGINEER

Experience/Skills/Other Requirements

- Highly proficient in the Java Language with J2EE, Struts, Spring, JSP, Servlets, JavaScripts
- A minimum of two years experience in Java programming at professional level.
- Sound knowledge in Object Oriented Analysis and Design
- Hands on experience in MySQL, PostgreSQL
- Experience in working on LINUX environment.
- Experience in handling Web Servers (Apache Tomcat, Glassfish.)
- Experience in DB2, PHP, DELPHI will definitely be an added advantage.
- Experience in Banking and Financial modules will be an added advantage.
- Excellent problem solving and communication skills.
- Fast learner and believes in quality while meeting deadlines.
- Able to work independently.

Qualifications

- Candidates must possess a degree in Computer Science from a recognized University / Institution.

NETWORK SECURITY ADMINISTRATOR

Job Description

- Administrating the network including backup, security management, user account management, e-mail systems, web servers, internet access, office systems and applications support.
- Providing support for network and desktop hardware, software and applications.
- Rolls out hardware and software to ensure optimal deployment of resources.
- Plans, implements, and supports the network and computing infrastructure plan.
- Manages small to medium sized projects according to agreed upon budgets and schedules.
- Assists with technology planning through ongoing research.
- Monitoring and control of the security of the network.
- Implement suitable policies related to security.
- Maintaining Virtual Server Farms.

Experience/Skills

- Minimum three years of experience in managing and maintaining a Network in a Reputed organization.
- Knowledge of Windows servers and desktop products.
- Knowledge of Active Directory implementation and maintenance.
- Knowledge of current communications devices and protocols, server and desktop technologies.
- Knowledge in Linux.
- Knowledge in Virtualization concepts.
- Knowledge and experience in security incident management and regular vulnerability scans.
- Ability to negotiate hardware/software service and technical support contracts with vendors.
- Ability to manage multiple projects, activities and tasks simultaneously.
- Supervising, coaching, and mentoring of network services assistant position.
- Facilitation and change management skills.
- Highly developed verbal and written communications.

Qualifications

- Candidates must possess a degree with suitable professional qualification/Certification in Network Security.

IT SUPPORT OFFICER

Experience/Skills/Other Requirements

- Should be proficient in maintenance, upgrading & troubleshooting of computer hardware/software
- Implementing / administering LAN/WAN and providing support.
- Providing support on Microsoft windows active directory, Microsoft desktop OS, Antivirus & backup products as well as common off the shelf applications
- Attending DAYEND / Month end operations & taking all system backups
- Minimum 01 year experience in the IT industry.
- Experience in LINUX/CISCO switches & Routers /AS400 will be a definite advantage.
- Ability to travel at short notice
- Ability to work on shift basis as well as extended hours

Qualifications

- Candidates must possess a degree or an equivalent professional qualification in Information technology from a recognized University / Institution.
- MCP/MCSE/ CCNA will be a definite advantage.

Rewards

An attractive remuneration package with perquisites as well as staff loans at concessional interest rates are available for these positions depending on qualifications, experience & overall knowledge and skills in the respective areas.

Applications must be forwarded with names of two non-related referees within 7 days of this advertisement to reach the following address. The post applied for must be marked at the top left hand corner of the envelope;

Vice President,
Human Resources, Admin & Business Support,
Union Bank of Colombo Ltd, 15A, Alfred Place, Colombo 03
Email :- jobs@unionb.com