



UNIVERSITY OF COLOMBO, SRI LANKA

**POST OF SENIOR LECTURER GRADE II ON CONTRACT BASIS
FACULTY OF GRADUATE STUDIES**

The Faculty of Graduate Studies is presently extending its academic activities by collaborating with Higher Educational Institutions in Sri Lanka and abroad. As a step towards strengthening FGS' capacity to conduct these academic activities, FGS invites applications from Senior Academics who could contribute to this expansion for a term of two years on contract basis. Ideal candidates should have an educational background in Information & Communication Technology, Management or Economics, and should be able to contribute towards teaching and guiding students in their research projects. Their overall commitment should ensure the initiation of graduates to a knowledge society which envisages not only an enrichment of knowledge, but also a change in attitudes required by the Industry and the global economy.

The University of Colombo will entertain applications from suitably qualified persons for the Post of Senior Lecturer Grade II on Contract Basis at the Faculty of Graduate Studies.

The person aspiring to be a Senior Lecturer Grade II in the Faculty of Graduate Studies should possess the following qualifications.

EDUCATIONAL QUALIFICATIONS:

- (i) A special degree with a class specializing in Information & Communication Technology / Management / Economics.

and

- (ii) A Ph.D / M.Phil / M.Sc. / MA / in the relevant area.

EXPERIENCE

At least six (06) years' experience in one or more of the following

- (i) Teaching at University level
(ii) Professional experience
(iii) Research in a recognized Institution
(iv) Postgraduate studies to acquire the qualifications specified above

SALARY AND OTHER CONDITIONS OF APPOINTMENT

Rs. 37,650/= p.m. (In addition statutory allowances will be paid)

Selection will be on the basis of a structured interview formulated by the University.

Application forms can be obtained from the Deputy Registrar, Academic Establishments Branch, University Colombo, 94, Cumaratunga Mawatha, Colombo 03 until 27th December 2010. Closing date of applications is 31st December 2010.

The Post should be indicated on the top left-hand corner of the envelope. Applications received after the closing date or not submitted on the application form issued by the University of Colombo will not be considered.

Acting Registrar

94, Cumaratunga Mawatha, Colombo 03
Tel. No.: 0112588244, 0112559893

24th November 2010**UNIVERSITY OF COLOMBO
VACANCIES**

The University of Colombo will entertain applications from suitably qualified persons for the following Posts up to 31st December 2010.

PERMANENT POSTS:**FACULTY OF MEDICINE**

- Dean's Office
• Programmer-cum Systems Analyst Grade II

FACULTY OF SCIENCE

- Dept. of Chemistry
• Lecturer(Probationary)/Senior Lecturer Grade II/I in Chemistry
• Lecturer(Probationary)/Senior Lecturer Grade II/I for Molecular Biology and Biochemistry Program
Department of Plant Sciences
• Lecturer(Probationary)/Senior Lecturer Grade II/I

TEMPORARY POSTS:**FACULTY OF SCIENCE**

- Dept. of Chemistry
• Temporary Research Assistant

Application forms and relevant details can be obtained from the Deputy Registrar/Academic Establishments, 'College House', University of Colombo, Colombo 3 either by sending a self-addressed stamped envelope 23x10 cm in size or by personally calling over at the office of the Deputy Registrar/Academic Establishments.

All applications should be sent under registered cover to reach the Deputy Registrar/Academic Establishments, University of Colombo, 94, Cumaratunga Mawatha, Colombo 03 on or before 31.12.2010. The post applied for should be indicated on the top left-hand corner of the envelope.

Applications received after the closing date will not be considered.

Acting Registrar,
94, Cumaratunga Mawatha, Colombo 3.
01-12-2010

HRM as a Central Component

HRM may be defined as the philosophy, policies, procedures and practices related to the management of people within an organization. It is also a distinctive approach to employee management through formulated strategies developed to achieve a competitive advantage by using a highly committed and capable workforce using an integrated array of cultural, structural and personnel techniques.



Ranjan Saheed

Human Resource Management is a relatively new term and has only come into use over the last twenty years or so. In many cases, Human Resource Management and Personnel Management are used to mean the same thing.

HRM takes a more strategic view than personnel management. It is concerned with making sure that the management of people fits in with the strategic objectives of an organization and like all other departments is also involved with deciding what the organization's strategy should be in the past, personnel departments often played no part in deciding strategic objectives. HRM is more integrated than personnel management.

Normally all but the smallest organizations will have their own specialists Human Resource Management department. However, the management of Human Resource of the organization is not carried out solely by the HRM department. Line managers such as team leaders have responsibility for the activities of the workforce and work closely with them on a day to day basis. As a result they undertake a range of Human Resource Management activities.

The Executive Role

The HRM department will ensure that organizational policies are developed in line with legal requirements, will decide to produce information, booklets on training etc.

The Audit Role

The HRM department monitors organizational activities to ensure that HRM policies are being properly implemented by all concerned.

The Facilitator Role

This role requires the HRM department to facilitate the work of other managers in the organization and helps them to acquire and use the skills, techniques and attitudes that they need to make sure that HRM policies are implemented throughout the organization.

The Consultancy Role

In this role the HR department provides advices and guidance to managers at all levels on matters to do with the management of people.

The Service Role

This requires the HRM department to be the provider of useful information on HRM matters.

This is most important in times of change when the organization needs to make sure those duties up to date with what is happening.

Strategic HRM

Strategic Human Resource Management is a branch of Human Resource Management or HRM.

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**Accounts Assistant (Senior)**

At least Intermediate qualified and min 10 years experience. Proof of experience in maintaining full set of books, presenting P & L and Balance Sheets for audit, preparing Management Reports, Cash Flow Statements and Feasibility Reports are essential. Computer literate in all aspects of Book Keeping/Accounting for a well established large group of companies. Age below 40 years. Very good English essential. Top Salary. Telephone: 2334464 (Sulari) for appointments or email bio-data to chairman@confi.net

**POSITION VACANCY
CHEF**

Diplomatic Mission seeks a chef with experience in modern Western and in Eastern food. Duties include catering for official VIP functions as well as day-to-day cooking family meals.

The successful person will require a good level of English. They will need to be both innovative and able to follow recipes and instructions.

Experience in 5-star hotels or similar establishments an advantage.

Good salary available for the right applicant.

Please send resume marked "JOB APPLICATION" to:

Senior Administrative Officer
P.O. Box 742

Colombo, on or before 17 December 2010

VACANCIES**IN A REPUTED ORGANIZATION IN THE
MEDICAL/LABORATORY EQUIPMENT INDUSTRY****BIO Medical Engineers**

Qualified individuals below 40 years of age with experience in similar capacity.

Technicians/Trainee Technicians

Qualified individuals below 30 years of age with experience in similar capacity. Experience not required for "Trainee Technicians"

Personal Assistants/Secretary

A dynamic, self motivated, proactive Female individual with excellent communication skills aged below 35. Experience in similar capacity along with relevant Qualification.

Import Coordinator cum Administrative Assistant

A dynamic, proactive Female individual with experience in similar capacity aged below 35 years.

Office Assistants

G.C.E./L Qualified Male, aged below 25 years.

Please Post your applications to The Advertiser, email : mhumanr@gmail.com

Are you the person We are Looking for?

Secretarial Staff

With the expansion of Business Overseas LTL Holdings is looking for a Secretarial staff for their Office Network Located in close Proximity in Cinnamon Garden, Colombo. These are Junior Executive Posts of the Company and the selected candidates will receive above market rate compensation package.

The Candidates should be fluent in both Spoken and written English and at least three passes in G.C.E. Advanced Level Examination. Experience in a similar post will be an added advantage

Applications along with detailed resume should be mailed to the address given below or e-mail to careers@ltl.lk on or before 15th December 2010.



LTL HOLDINGS

LTL Holdings (Pvt) Ltd
67, Park Street, Colombo 2.


**RESTAURANT/INTERNATIONAL
FAST FOOD CHAIN
VACANCIES
Sultanate of Oman**

**WALK-IN INTERVIEW with FOREIGN PRINCIPAL
on 06TH & 7TH DECEMBER 2010
from 9.00 A.M. to 3.00 P.M.**

We are looking for experienced candidates for the following:

Positions	No. of Vacancies	Salary OR
Shift Supervisors (Fast Food)	06	160 - 200
Restaurant Supervisors (Fine Dining)	02	150 - 200
Waiters (Fast Food)	30	90 - 120
Waiters (Fine Dining)	08	75 - 90
Asst. Cook (Domestic)	02	75 - 90
Houseboy (Domestic)	02	75 - 90
Nanny (Domestic - Female)	02	90 - 120
Domestic Cook (Domestic)	01	100 - 150

Age 22 - 30 years and Nanny above 30 years. Should be able to converse in English.

Hotel Schools leavers with Restaurant Experience / In-house Training can apply. Hotel and Middle East experience is an advantage.

Free accommodation, medical and air ticket both ways will be provided. Two year contract. 8 hours working per day. Food provided or an allowance. Recruit to pay government fee only.

Please bring your Bio Data, copies of your certificates and originals of your certificates



Sarathi (Private) Limited,
50, Hyde Park Corner,
Colombo 02.
Tel. 2435539