

Post of Receptionist Cum Telephone Operator

Wijeya Newspapers Limited, the publishers of Sunday & Daily Lankadeepa, Sunday Times and Daily Mirror along with many other market leader publications in its product portfolio, is looking for young/dynamic female individual to join its team as a receptionist.

The Successful candidate should be,
A Female aged between 20-23 years.
English literate with a strong educational background coupled with excellent telephone etiquette.
Able to work as a team player.
Prior experience in a similar capacity would be an added advantage.

Please e mail a duly completed resume with the names and contact details of two non- related referees to, nipuliw@wijeya.lk



**ST. JOHN'S GIRLS' SCHOOL
PANADURA
(Estd. 1885)**

VACANCY - POST OF DEPUTY PRINCIPAL.

St John's Girls' School, Panadura, a leading Government approved private school, which has a student population of over 1800 (Pre-School – GCE O/L) has a vacancy for the post of Deputy Principal.

Requirements:-

1. A Graduate of a recognised University.
2. Minimum teaching experience of 10 years.
3. Experience as a Principal / Deputy Principal of a recognised State or Private School.
4. Post Graduate qualifications in the field of Education.
5. Applicants should have an excellent command of English and Sinhala languages (written & spoken).

Applicants below 45 years will be eligible to become a member of the Govt. pension scheme
Applicants below 65 years will be considered for Contract appointments.
Salary is negotiable.

Please forward your applications with copies of educational and other certificates along with recommendations from two non-related referees to:

**The Chairman, Board of Trustees, St John's Girls' School,
Cyril Jansz Mawatha, Panadura
on or before Wednesday, 6th July, 2011**

**Chairman, Board of Trustees ,
St John's Girls' School,
Panadura.**

VACANCIES

**SUJATHA VIDYALAYA
NUGEGODA**

Web Developer

The ideal candidate should possess following qualifications,

- Knowledge of Macromedia Flash, Dreamweaver, HTML, ASP.Net My SQL, TCP/IP, DNS & Java Script skills.
- Updating & Maintaining of Web Sites with Trailers & Slides
- Minimum 3-5 years experience
- Age between 25-30 (Male/Female)

ICT Lecturer for A/L & O/L (English Medium)

- Degree in ICT
- BCS or ACS
- Minimum 3-5 years experience
- Age between 25-30 (Male/Female)

Apply within 7 days with two non - related referees to:

**Manager Human Resources
364A, High Level Road, Nugegoda.**

E-mail: sujathavid@eol.lk / info@apsedu.com

**Ceylinco Stock Brokers (Pvt) Ltd
VACANCIES**

Ceylinco Stock Brokers (Pvt) Ltd a reputed stock broking Company with an island wide branch network, in its expansion drive is looking to recruit dynamic resulted oriented individuals for the following openings at its Head Office and branches.

INVESTMENT ADVISORS

COLOMBO/MATARA/KANDY/NEGOMBO & DAMBULLA

Individuals who have a desire to succeed and meet specified targets, with minimum GCE A/L qualification, preferably in possession of an Investment Advisor Certificate.

HEAD OF RESEARCH - COLOMBO

Candidate with excellent analytical skills holding a minimum qualification of CFA/CIMA

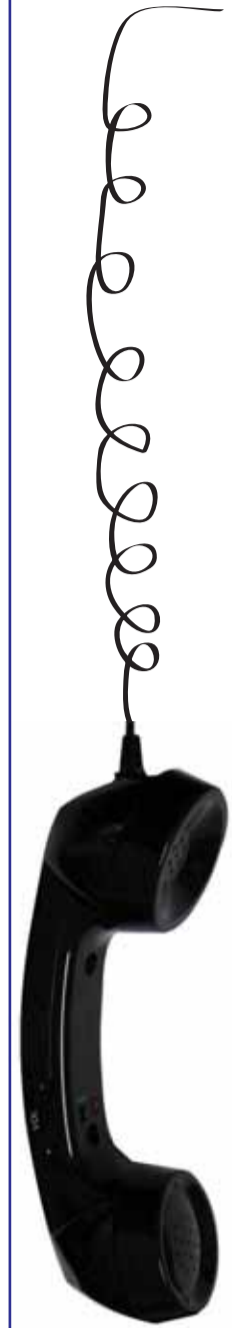
RESEARCH ANALYST - COLOMBO

CIMA qualified candidates with exposure in a similar environment will be preferred.

Selected candidates can look forward to a rewarding career with good prospects for advancement and above industry level remuneration packages and other privileges.

Applications to be addressed to the following within seven days of this advertisement indicating post applied for on the top left hand corner of the envelope / subject line of E-mail along with the names and contact numbers of two non related referees.

AGM - HR & Admin
No. 42, Guildford Crescent, Colombo 07.
E-mail : careers@nifplc.com



Doctor for Ayurveda

Ayurvedahotel near Dickwella seeks qualified Ayurvedic Doctor (male / female).

Candidate must be minimum 1 year experienced and well command in English.

Contact Number: 0775042758

Vacancies



We are an institution serving the financial industry for more than two decades. We require for immediate engagement a System Administration Executive with the following qualifications & experience.

Systems Administration Executive

This role demands a skilled individual who can organize and manage our ICT infrastructure and adopt to the changing requirements of the bureau. The ideal candidate must be a dynamic proactive person who could plan out and achieve set goals on given time lines. He must be well conversant with the latest technologies in networking and be able to manage a heterogeneous ICT environment in Microsoft Windows and Linux platform.

Qualifications

- ❖ Diploma in IT from a reputed institution
- ❖ Cisco Certified Network Associate (CCNA)
- ❖ Microsoft Certification

Experience

- ❖ Minimum 2 years of post qualifying experience.

General Terms

Remuneration : Negotiable.
Age : Below 30 years.
Other benefits : EPF, ETF, Special Payment, Leave encashment, Medical Insurance etc.
Selection : Through Interviews. The Bureau reserves the right to call only the short listed applicants.

Interested individuals are requested to forward a comprehensive curriculum vitae together with copies of certificates and names, addresses & contact details of two non-related referees under registered cover to reach the following address on or before 04th July 2011.

The General Manager

CREDIT INFORMATION BUREAU OF SRI LANKA
148, Vauxhall Street, Colombo 02.



- Agro Chemicals
- Paints
- Consumer Products
- Industrial Chemicals
- Bituminous Products
- Construction & Development
- Plantation
- Hotel & Leisure
- Corporate Finance & Strategy

We've got the numbers to help your career grow

LANKEM CEYLON PLC ranks amongst Sri Lanka's largest and most reputed public quoted companies and is part of a well diversified group. As we strive to achieve excellence and expand our business in various sectors, we are looking for self motivated, enthusiastic, ambitious and energetic professionals to join our Team.

Executive - Taxation

- Fully qualified in ICASL / ACCA / CIMA or students sitting for the final examination.
- Strong interpersonal skills and administration ability.
- Excellent communication skills.
- A very good level of IT competency.
- Prior experience within a professional services firm will be considered a distinct advantage.
- Age below 30 years.

Management Trainees - Finance

- Should be a registered student of a professional accounting body, CIMA, ICA or ACCA.
- Passed finalists or students sitting for final examination will be preferred.
- Excellent communication skills in English.
- Should be a team player.
- Qualifications / experience in multiple disciplines will be considered an added advantage.
- Ability to work in a computerized environment.
- Age below 28 years.

Internship Trainees - Finance

- Period of training - six months.
- Should be registered students of a professional accounting body, CIMA, ICA, ACCA or undergraduates reading for management, finance or accounting degree.
- Should be computer literate and good command of English.
- Age below 25 years.

Please forward a complete resume with contact details and telephone numbers of two non-related referees of standing to reach:

The General Manager - HR & Admin.

LANKEM CEYLON PLC
No. 297A 1/1, Union Place,
Colombo 02.
E-mail: vacancies@lankem.lk

on or before 05th July 2011
Please indicate the position applied for on the top left hand corner of the envelope

