



UNIVERSITY OF SRI JAYEWARDENEPURA  
INVITATION FOR APPLICATIONS/NOMINATIONS  
**POST OF VICE-CHANCELLOR**

The Council of the University of Sri Jayewardenepura acting in terms of Section 34 of the Universities Act No. 16 of 1978 and subsequent amendments, invites applications or nominations for the post of Vice-Chancellor.

Under the provision of the Universities Act No. 16 of 1978, the Vice Chancellor is a full time Officer of the University. He shall be the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the University. He shall be an ex-officio member and Chairman of both the Council and the Senate.

The Vice Chancellor shall, unless he vacates office earlier or is removed from office in terms of the Universities Act No. 16 of 1978, hold office for a term of three years or until he completes his sixty fifth year whichever occurs earlier.

The Vice Chancellor will be responsible for providing academic leadership, formulating and introducing management policies and implementing the decisions of the Council. He will be responsible for the general administration of the University and in doing so, uphold the principles of academic excellence, transparency, accountability, democratic management and effective non partisan leadership.

The successful candidate should possess a record of high academic achievement including a strong research profile, proven leadership qualities and interpersonal skills to interact objectively with diverse interest groups, a clear understanding of policy issues and a commitment to the effective implementation of decisions. He should also possess a deep understanding of the ethos and mission of the University including commitment to the community (prospective applicants/nominators are invited to visit the University web site <http://www.sjp.ac.lk> for details).

The Vice Chancellor is eligible to be placed at the highest academic salary scale and to receive an entertainment allowance of 10% of the salary.

The following documents should accompany applications/nominations. The applicant/nominee may be required to present formally or informally his/her vision for the University to the Council.

1. A complete Curriculum Vitae of applicant/nominee including date of Birth.
2. A personal statement of vision for the University indicating what the candidate expects to achieve if appointed.
3. A letter of consent from the nominee in case of nomination.
4. A letter from the employer indicating whether applicant/nominee could be released in the event of his/her appointment to the post, in case of an applicant/nominee serving in public service, corporation, statutory body and higher educational institution other than the University of Sri Jayewardenepura.

Applications/nominations should be addressed to the Registrar, University of Sri Jayewardenepura, Gangodawila, Nugegoda, and sent under registered cover or hand delivered to reach him on or before **4.15 p.m. on 05<sup>th</sup> August 2011**.

The identification and ranking of the three eligible candidates, from among the applicants/nominees, to be forwarded to the University Grants Commission, for consideration for appointment, would be done by the University Council as prescribed in the UGC Circular No. 880.

The envelope containing the application/nomination with relevant material must be marked "Post of the Vice-Chancellor" on its top left hand corner.

Registrar and Secretary to the Council,  
University of Sri Jayewardenepura,  
28.06.2011

# Head of Supply Chain

For a Subsidiary of Hemas Holdings PLC

**Hemas is one of Sri Lanka's top listed companies with a strong financial track record of creating exceptional shareholder value. Our focus lies in the Healthcare, FMCG, Leisure, Transportation and Power sectors where we have strong businesses and capabilities.**

A unique opportunity exists for a highly competent and top quality individual to join Hemas as Head of Supply Chain for one of our prestigious subsidiaries that service multi national entities around the world.

We are looking for an experienced supply chain management professional who possesses the discipline and precision required to ensure a smooth supply chain operation, whilst displaying knowledge and business acumen to strategically contribute towards the Company's supply chain and business strategy. Primarily the role holder ensures efficient management of the working capital of the Company to minimize cost and to generate positive cash flows, and drives Business Process Reengineering (BPR) initiative to implement proposed process changes. He/she will take a lead in supporting sales and distribution to increase efficiency and effectiveness and to minimize the logistic costs using technology and innovation.

The candidates for above position should be around 35 to 40 years of age and be a qualified member of a professional accounting body such as CIMA/ACCA, preferably with a MBA from a recognized university. Candidate should possess a minimum of 8 to 10 years post qualifying experience in the field of supply chain and finance functions, out of which at least 5 years should be at senior management level. Strong numeric and analytical skills, effective communication, excellent interpersonal skills along with the ability to work with managers of different disciplines are prerequisites for this senior managerial position that reports directly to the Business Head/Managing Director.

*In addition to an excellent working environment, the remuneration package on offer will be commensurate with the position and would include attractive perquisites. Please apply with your complete CV and contact details of two non-related referees within 10 days of this advertisement to;*

**Head of Group Human Resources  
Hemas Holdings PLC.**  
36, Bristol Street, Colombo 1.  
E-mail: [careers@hemas.com](mailto:careers@hemas.com)  
Online Applications preferred on:  
[www.topjobs.lk/hemas](http://www.topjobs.lk/hemas)



[www.hemas.com](http://www.hemas.com)

## VACANCY

### Wanted Sales Personnel Gem and Jewellery Trade Colombo

Wanted Immediately Sales Person for our showroom (Crescat) Young energetic smart Dynamic Person with fair knowledge in valuating Gem stone. (age 25-45). Female also considered. Please send your Biodata with contact details to:

**Gayan Prasanna Guruge (Director)**  
Pala Auto Electrical Pvt. Limited,  
No. 861, Baseline Road,  
Orugodawatta, Wellampitiya

## STUDY, WORK & LIVE IN



### Asian Management Services



Michael Couture  
Director AMS

Immigration Consultant and former Trade Advisor to the Canadian High Commission

**THE ONLY REGISTERED CSIC  
CANADIAN IMMIGRATION CONSULTANT  
WHOSE PRACTICE IS HEADQUARTERED IN SRI LANKA**



**HURRY ! ONLY 500 APPLICATIONS PER OCCUPATION with a CAP of 10000 applications GLOBALLY**

**PERMANENT RESIDENCE - WORK PERMITS - STUDY PERMIT - SPONSORSHIPS - PROVINCIAL NOMINEE PROGRAMS - REVIEW OF REFUSED VISA - VISITOR VISAS - TRAVEL DOCUMENT**

Please submit your CV to [couture@sltmet.lk](mailto:couture@sltmet.lk)  
**FREE CONSULTATION,  
268-8973 / 268-8974**

### Centre for Canadian Academic and Professional Services (CCAPS)

35/2, Gregory's Road, Colombo 07.  
(between Australian HC and Colombo International School)  
E-mail: [asianms@sltmet.lk](mailto:asianms@sltmet.lk) / [couture@sltmet.lk](mailto:couture@sltmet.lk)  
[www.cmi-icm.ca](http://www.cmi-icm.ca) / [www.csic-scci.ca](http://www.csic-scci.ca) / [www.asianms.com](http://www.asianms.com)  
553-4602 / 552-4604 / 551-6225



# VACANCIES

**Distilleries Company of Sri Lanka PLC** is a premier blue-chip company with a commanding presence in the Colombo Stock Exchange. We have our Head Office in Colombo & Branch Offices islandwide. Our organization currently has the following vacancies in its Head Office & Outstation Units to be filled by dedicated, enthusiastic and dynamic individuals with loads of common sense and a passion for constant improvement.

#### Assistant Outlet Manager

The applicants should be results oriented, self motivated individuals possessing good leadership and PR skills with a minimum of 04 years work experience in a reputed organization. Knowledge of handling stocks, correspondence and documentation in a computerized environment is a definite requirement. The ideal candidate should have a sound educational background with G.C.E. A/L qualifications and a good command of both Sinhala and Tamil languages. Part qualifications in Marketing and the ability to converse in English would be an added advantage.

Preference will be given to candidates with an Accounting background who are residing in Trincomalee or in close proximity to this area.

#### Administrative Assistant

The selected candidate would be below 35 years of age with a sound academic background with G.C.E. A/L qualifications and computer literacy. Should possess a good command of English and Sinhala, both oral and written with an ability to handle and maintain office correspondence in an accurate and timely manner. Good PR skills and ability to coordinate with external parties is required. A minimum of 02 years work experience will be an added advantage. Preference will be given to candidates residing in Colombo and in close proximity to Colombo.

#### Store Keeper

The applicant should be below 35 years of age with minimum educational qualifications of G.C.E. A/L. Should have 03 years work experience in a similar capacity in a Manufacturing Organization with a sound working knowledge of all aspects of store keeping. Knowledge of Labour Control, Maintenance of Stock Books and preparation of Stock Reports are essential. A Diploma in Stores Management from a recognized institute would be an advantage. Preference will be given to applicants residing in Kalutara area.

#### Purchasing Clerk

Prospective candidate should be a male less than 35 years of age preferably with G.C.E. A/L qualifications. Work experience will be a distinct advantage. Preference will be given to candidates residing in Colombo or in close proximity to Colombo.

#### Laboratory Assistant

The selected candidate would be below 30 years of age with G.C.E. A/L qualifications in Science or Mathematics with Credit Passes in two main subjects including Chemistry. Should possess a good command of English and Sinhala both oral and written. Computer literacy and a minimum of 02 years work experience in laboratory work will be an added advantage. Preference will be given to candidates residing in Seeduwa or in close proximity to Seeduwa.

#### Transport Officer

Successful candidate should possess a qualification in NDT in Automobile Engineering or equivalent qualification with minimum of 5 years post qualifying experience in a reputed organization. Sound technical knowledge in repairs and maintenance of diesel and petrol vehicles are prerequisites. Preference will be given to applicants residing in Kalutara area.

**Salaries Negotiable. All vacancies will be filled purely on merit and any form of canvassing will lead to disqualification.**

**Please send your detailed CVs, with the contact details of two non related referees and stating the post applied for on the top left corner of the envelope, to reach the address below within 10 working days of this advertisement. All applications will be treated with the strictest confidence.**

**Human Resources Manager  
Distilleries Company of Sri Lanka PLC  
110, Norris Canal Road, Colombo 10.**



DISTILLERIES COMPANY OF SRI LANKA PLC

## VACANCIES

"Ankur" Scientific is a company which has been working in the field of Biomass to Energy since 1986 to develop, manufacture and market "Ankur" biomass gasifiers. Company has many upcoming projects in Sri Lanka and are looking for the following.

#### Project Head - Sri Lanka

**Mechanical Engineer with 7-10 years of experience for a Bio mass based power Project.** Ideal candidate will be responsible for overseeing the implementing, installing and commissioning of Bio Mass based turnkey power projects, power supply to the national grid and its subsequent operation and maintenance and planning and co-ordination of various activities including civil structural works, grid interconnection, and management of Bio Mass. Exposure to project planning and implementation as well as engineering background are pre-requisites.

#### Accounts Officer

Commerce graduate with 4-5 years of industrial experience.

Apply with complete Bio data with in 10 days names of 2 Non Related referees to

**No. 22/1, Pitakanda Road, Kandy**  
[hr@ankurscientific.com](mailto:hr@ankurscientific.com), [ppholdings@sltmet.lk](mailto:ppholdings@sltmet.lk)



### Vacancies

#### University of Colombo

Research & Management Unit

Applications for the following positions from highly motivated and dynamic persons who can work independently with minimum supervision are invited by the University of Colombo up to 18.07.2011

#### 1. Post of Management Assistant (on assignment basis)

Qualifications:

- a. The Licentiate certificate of the Institute of Chartered Accountants of Sri Lanka or
- b. Bachelor's Degree in Commerce related field with two years experience.

An all inclusive monthly payment of Rs. 25,000.00 p. m. will be paid.

Age - Not more than 30 years

#### 2. Post of Office Assistant (on assignment basis)

Qualifications:

- a. G.C.E. (O/L) Examination in six subjects at not more than two sitting with English as a subject.

An all inclusive monthly payment of Rs. 12,000.00 p. m. will be paid.

Age - Not more than 30 years

Note:

- a. These appointments are on assignment basis initially for a period of one year renewable annually subject to satisfactory performance.
- b. The selected candidate will contribute 8% of his monthly allowance to the EPF while the University will contribute 12% of the allowance to the EPF and 3% to the ETF.

1<sup>st</sup> July 2011 selections will be made on the basis of a written test and an interview. Self prepared applications should be forwarded to "The Registrar, University of Colombo, 94, Cumaratunga Muniadasa Mawatha, Colombo 03" under registered cover, on or before 18<sup>th</sup> July 2011. The post applied for should be written on the top left hand corner of the envelop.

Acting Registrar.