

Vacancies for

Young Pleasant smart English Speaking males & females.

Managers & Manageress

Floor Supervisor

Cashiers

Sales Assistant Liquor Department

Sales Assistant Drug Department

Floor Helper Boys.

❖ **School Leavers Girl & Boys for training.**

Apply with Hand Written application.

Premasiri Supermarket

No. 253A, R.A. De Mel Mawatha, Colombo 03

QUALIFIED CIVIL ENGINEERS WANTED

MINIMUM QUALIFICATIONS

- ICT/IDT qualification in Civil Engineering or
- A Recognized Degree in Engineering
- 2 years Work experience in the Engineering Industry
- Marketing Expertise in Engineering Industry

PROFILE

- Male/Female under the age of 35
- Passion for construction, concrete and chemicals.
- Highly motivated in innovating new products and technologies for the Market
- Strong command of English and good Computer Skills
- Ability to communicate with architects and high end suppliers from across the region.
- Valid Driving License to perform field work (including Saturdays)
- Salary Negotiable

Please Mail your CV within 7 working days to

DIRECTOR
VK ENTERPRISES (Pvt) Ltd.
 86, K Cyril C Perera Mw, (Bloemendhal Road) Colombo - 13.

Tel : 0114-690004, Fax : 0112-387594,
 Email : hr@vke.lk, web : www.vke.lk



Post of Receptionist

Wijeya Newspapers Limited, the publishers of Sunday & Daily Lankadeepa, Sunday Times and Daily Mirror along with many other market leader publications in its product portfolio, is looking for young/dynamic female individuals to join its team as receptionists.

The Successful candidates should be,

- English literate with a strong Educational background coupled with excellent telephone etiquette.
- Able to work as team players.
- Prior experience in a similar capacity would be an added advantage.
- Should be able to commence work on a short notice.

Please e mail a duly completed resume with the names and contact details of two non- related referees to, sta@wijeya.lk

VACANCY Condominium Manager

Expo Victoria Towers is a 35 unit Condominium Complex located in Colombo 02. We are looking for an individual to supervise the maintenance of the building.

The suitable candidate also needs to have a good knowledge of accounts/ book keeping and computer skills and be able to communicate via email.

Those interested should send their CV with the names of 2 non-related referees to the following address.
 The Chairman

Management Corporation Condominium plan
No. 2218, Expo Victoria towers
66, Park street, Colombo 02.

A LEADING LOGISTICS COMPANY OVER 6 YEARS IN EXCELLENCE LOOKING FOR MANAGEMENT TRAINEE'S

Minimum qualifications will be Advance Level of education.

Additional degrees will be an added advantage.

Kindly do forward your CV/Applications to
Email: application.logistics@gmail.com
For more details contact: 0718721700

"Dead line for sending CV/Application will be 2nd of September, 2011"



UNIVERSITY OF COLOMBO

Learn English for a Business Environment

CERTIFICATE IN BUSINESS ENGLISH

OCTOBER 2011 (20th Batch)

The course is designed for those who are interested in improving their competence in English language in order to be more successful in a business environment.

Modules taught include:

- Effective communication for business
- Business letter, report project proposal writing
- Telephone etiquette
- Making presentations using Multimedia
- Negotiation skills
- Conducting & participating in meetings
- Skills in conducting & facing interviews

Free use of a well equipped Self Access Centre with web based language resources

Course Duration – Four months (60 hours)

Classes

	Saturday	Sunday
Batch 1	8.00 – 12.15	
Batch 2	1.00 – 5.15	
Batch 3		8.00 – 12.15

Classes will be allocated on a first come first served basis.

Course Fee (to be paid after the selection test)

- Preliminary/Intermediate Levels Rs. 15,000/= (includes a specially designed series of in house course modules.)
- Advance Level Rs. 20,000/= (includes the internationally accepted course book "English for Business Studies" by Ian Mackenzie and specially designed supplementary course material)

Application Fee - Rs. 500/=

Application Procedure -

1. Pay Rs. 500/= to account No. 086-100 121189676 at any Peoples' Bank branch.
2. Submit the copy of the bank receipt (for Rs. 500/-) to the English Language Teaching Unit, (2nd Floor, New Arts Building, Reid Avenue) University of Colombo with the name of applicant written clearly on the reverse of the receipt.
3. Application forms will be issued between 9.00 a.m. and 2.00 p.m. expect Sundays.
4. Closing date for the issue of application forms is Thursday, **September 8, 2011.**

Classes will be held at three levels - Preliminary, Intermediate and Advance according to the proficiency level of the students. Applicant should be **18 years** or above.

A selection test will be held on Saturday, September 10th 2011 at 10.00 a.m. in the Old Library Building near the Planetarium.

Acting Registrar