

Export Manager

We are a diversified group of companies involved in food to healthcare. Our new venture is intended to export Tea, Spices and all other Sri Lankan Produces. The candidate we are looking for should be creative, innovative and a strategic thinker.

Key functions

- Identify markets/buyers and create value
- Establish and drive business growth strategy.

Job requirements

- Age below 50 years
- Minimum 5 years experience in the similar position
- Excellent command of English
- Competent in email and internet
- Business management degree from a reputed university

Attractive remuneration package with profit sharing option will be offered to the selected candidate. Please send your complete CV to reach us within 7 days.

Savannah Exports (Pvt) Ltd

385/6 Negombo Road, Wattala.

Email: savannahexports@yahoo.com

Fax: 5351013

FOR A GROWING CAREER @ JANASHAKTHI

We have enjoyed record-breaking revenue milestones and have out-performed all other industry players within a relatively short period of time. We are now well on our way to achieving a Rs.7 billion revenue milestone this year.

Our untiring spirit of innovation, coupled with a commitment to develop our youthful and energetic sales and marketing team has helped us in setting high service standards, which has been the foundation of our success. If you share our commitment for success and want to be part of a dynamic and winning team, then Janashakthi will fast-track your career in the field of insurance.

VACANCY IN UNIT LINKED DIVISION LIFE SECTION

A vacancy has arisen in our organization for a suitable candidate to set up and run a Unit Link Division in our Life Section. The suitable candidate should be between 35 - 40 years and have at least a 2nd Upper University Degree in either Mathematics or Economics as well as an MBA.

Work Experience: At least 5 years in Unit Linked business either in insurance or elsewhere with a Unit Trust Company.

Please forward your detailed Curriculum Vitae together with the names and contact details of two non-related referees on or before 7th November 2011.

Please indicate the post applied for on the top left corner of the envelope/ email.

General Manager - Human Resources & Administration
JANASHAKTHI INSURANCE PLC
 55/72, Vauxhall Lane, Colombo 02.
 careers@janashakthi.com



Vacancy exists for an Assistant Pre School Teacher in a leading Pre School in Colombo 7.

Please email CV to deanna_dsd@yahoo.com
 Or call 2504771/2 for appointment

VACANCIES

We are a leading Multinational Logistics organization in Sri Lanka, looking for potential candidates to join our dynamic team as

CARGO SUPERVISORS

He should possess the minimum requirements mentioned below:-

- G. C. E O/Levels with English and Mathematics
- G. C. E A/Levels (added qualification)
- At least one year working experience in Warehouse Supervising is necessary.
- Experience in Cargo Freight Stations (CFS) or Packing Department in Garments Factory will be added advantage.
- Age Limit : 19 - 35 yrs
- Salary is Negotiable.
- Successful candidate should live within the Vicinity of Welisara.

Vacancies exist in our Cargo Freight Station in Welisara. Successful candidates will be called for interviews.

Would interested parties please send curriculum vitae with two non related referees via e-mail to

employment@smtcmb.com

(Personal data collected will be used for recruitment purpose only)

BE A PART OF SRI LANKA'S MOST EXCLUSIVE TEA CONCEPT



HELADIV TEA CLUB
 TEA SALON | DESSERT BAR | BOUTIQUE

HVA Foods PLC is proud to introduce a new luxury tea concept in Sri Lanka, within the stunning colonial walls of the Dutch Building Complex. A charming tea salon, intermingled with a dessert bar and tea boutique will pave the way for a franchise of exclusive Tea Clubs that will serve the best of Ceylon Teas around the world.

To deliver the best service standards at The Heladiv Tea Club, dynamic individuals (male/female) between the ages of 18-30 are being hand picked. Candidates with a pleasing personality with an excellent command of conversational English will be preferred. If you are willing to work shifts and passionate about developing your career in the hospitality industry, we are interested in hearing from you.

POSITIONS AVAILABLE

- Supervisor - 2 vacancies (2-3 years experience necessary)
- Lead Barista - 3 vacancies (2 years experience necessary)
- Crew Member - 2 vacancies (no experience necessary)

We invite you to a walk-in interview on 2nd and 3rd November 2011 between 9.00am and 5.00pm at:

No. 8, Dutch Building Complex (Opposite the World Trade Centre), Echelon Square, Colombo 1

Alternatively, you may send your resume along with a recent passport-sized photograph to: jobs@heladiv.com
 For inquiries please contact Shane on 0773611574



VACANCIES STATE OF QATAR

Well established large British based Contracting Company is looking for a suitable candidates for the following positions.

QUANTITY SURVEYORS - 06 NOS.

Graduates in Quantity Surveying/Civil Engineering with 5 - 10 years Experience in quantity surveying, tender documentation, drawings, BOQ, etc. with knowledge running fast tract projects. Working knowledge in Civil / Joinery / Hotel / Hospitality / Residential / Interior Fit-out is required.

Salary - QR 5,000/= to 6,000/=

ASSISTANT QUANTITY SURVEYOR - 02 NOS.

Graduates in Quantity Surveying/Civil Engineering with 3 - 5 years Experience in quantity surveying, tender documentation, drawings, BOQ, etc. with knowledge running fast tract projects. Working knowledge in Civil / Joinery / Hotel / Hospitality / Residential / Interior Fit-out is required.

Salary - QR 3,000/= to 3,500/=

ESTIMATOR - 02 NOS.

BE/B Tech - Civil Engineering with 5 - 10 years experience with Civil Construction /Joinery Company/Hotel/Hospitality/Luxury /Residential Projects.

Salary - QR 5,000/= to 6,000/=

Middle - East experience is preferred.

Free Accommodation, Free Transportation, Free Medical and both way air ticket. Indefinite contract, Annual Bonus, Gratuity and other benefits. Food included in the salary. Government approved charges only. (01 QR = SL Rs. 30/=)

Please e-mail your Bio Data to, sarathilt@eureka.lk



SARATHI (PRIVATE) LIMITED
 50, Hyde Park Corner,
 Colombo 02.
 Tel. 2435539



THE WORLD BANK

Position: Team Assistant (Procurement)

Background: The World Bank Colombo Office is seeking applications from qualified, bright candidates for the position of a Team Assistant to provide operational and administrative support to the Procurement Team.

Duties & Responsibilities:

The Procurement Team Assistant would be required to interact closely and effectively with the Colombo Office Procurement Team, TA Supervisor, other Sector Team Assistants, and visiting Procurement staff. Specific tasks would include the following

- Provide administrative support to the Procurement Team
- Coordinate information flow between Washington, Colombo and other offices in the region
- Maintain up-to-date files and records of all procurement documents received in the Colombo Office, with checklists, and assist users in retrieving documents
- Maintain/update procurement-specific databases, and guide sector TAs on tracking system
- Follow-up pending procurement actions, track correspondence, and draft routine responses to clients
- Monitor procurement actions through the Bank's specific Procurement Database and generate reports
- Provide statistical inputs for the preparation of procurement reports
- Arrange/schedule appointments, internal and external meetings, and provide logistical support including preparing presentations
- Publish procurement notices
- Process, prepare and monitor Bank-hired procurement consultant contracts
- Maintain and update the Team's action plan and calendar of activities, advising on overdue actions.

General Qualification & Experience:

- GCE Advanced Level as a minimum qualification
- Minimum 2 years of responsible, relevant office support experience
- Proficient English language skills (written and spoken)
- Good computer skills and familiarity with standard computer packages

Competencies:

- Ability to perform in a team environment
- Willingness to learn and seek assistance from senior colleagues

Clearance and testing requirements

Ability to pass relevant Bank Group Tests (e.g English language, computer applications, etc) in place at the time of recruitment.

Details (Vacancy # 112077) are available in the World Bank Careers website: www.worldbank.org/careers. All applications must be submitted through this website. The World Bank Group is committed to achieving diversity in terms of gender, nationality, culture and educational background. Individuals with disabilities are equally encouraged to apply.

Closing date is November, 20, 2011. Only Shortlisted Candidates will be contacted.