

VACANCIES

A Multinational Company operating in diversified fields of Education, Migration, Investment & Property Development, Defence Solutions, Trading, and Transport, seeks applications from eligible candidates for its Sri Lankan operations.

Marketing Executive

- Have a passion, determination, and a desire to succeed in realizing fresh opportunities and markets
- Develop and maintain cordial client relationships
- Develop competitive and winning solutions to gain business
- Negotiation and closing skills
- Have a passion to search internet for new markets
- Excellent skills in communication (English and Sinhala)
- At least 1 year experience
- Preferably aged below 35

Front Office Coordinator

- Excellent customer service skills and telephone etiquette
- Pleasing and outgoing personality
- Able to manage a busy, yet professional front office area
- Data entry and administration support
- A good working knowledge of Microsoft Office and internet and email
- Preferably aged below 35

WALK-IN INTERVIEWS (Bring detailed CV)
 FROM 21st November 2011 to 24th November 2011 10.00 a.m. to 4.00 p.m.
 OR
 Please submit your application with a recently updated DETAILED CV with 2 referees (1 should be work-related if experience is given), a COVER LETTER, and a passport-sized recent PHOTOGRAPH to:
 P.O. Box 1185, Colombo
 or
 jobs@multinational.com.au
 within 7 days from this advertisement

SALON VACANCIES

Wanted experienced barber and Hairdressers (Male / Female) for reputed beauty salon having branches in Negombo and Colombo 05.
Contact: 0729032410

TEACHERS

(PRE SCHOOL/PRIMARY/SECONDARY)
 We require persons with suitable qualifications and experience
TEACHER TRAINEES (Females)
 School leavers with at least three A/L passes can apply
FLUENCY IN ENGLISH IS A PREREQUISITE
 Please post your CV with a recent photograph on or before 30th November to
Cardiff International College
 67, Buddhaloka Mawatha, Kurunegala.

To advertise in the
Auto Focus

VACANCIES IN A PHARMACY PHARMACIST

With a Retail Pharmaceutical license wanted for a newly opened pharmacy in the heart of Colombo.
 Experience of working in a pharmacy before is and added advantage.
 Salary negotiable.
 Apply before 30th of November 2011.

PHARMACY HELPER/ DISPENSER

Young energetic personnel with over two years experience in working in a pharmacy.
 Salary negotiable.
 Apply before 30th of November 2011.
 Advertiser No. 34-54 Vincent Perera Mw, Colombo 14.

WANTED

Manager with good experience and knowledge in IT field including web and Graphic Designing.
 Candidates Should be motivated energetic and have a passion for customer service
Call: 0777760352

SALAKA SENKADA
 466, Union Place, Colombo 02.

An event manager / image builder needed for a consultant / trainer to handle sponsorships and programmes.
 Please call:
0776 - 630022

cotton collection
VACANCIES

DATA ENTRY OPERATORS

Dynamic females or males who have completed the O/L examination, possess good Computer literacy preferably in Excel and have a pleasing personality.

DRIVERS

Must be able to drive light vehicles and also have successfully completed the O/L examination.
 Walk in interview will be held from 21st to 25th November 2011 between 9am to 1pm. Applicants are required to bring their bio data
 Or send in your CV's to No 8, Jawatta Road, Colombo 5
COTTON COLLECTION (PVT) LTD
 Tel: 0112580826
 hr@cotton-collection.com

TRAVEL VACANCIES

Travel Executives
 Tour Executives
 Secretary
 Travel Assistant
 Account clerk
 Marketing Assistants (Female / Male)
 Office Assistant
 Please send CV to Manager
ARUGAMBAY TRAVELS AND TOURS (PVT) LTD.
 No: 20, Deal Place, Colombo 03.
 Email: arugambaytravels@yahoo.com
 Fax: 0112575765

WANTED INSTRUCTORS (Free Lancer)

Landscaping & Gardening
 Floriculture
 Construction
 (Masonry, Plumbing, Wiring, Carpentry)
 Call: 0777 308364
 E-mail: asgiris@sltnet.lk

URGENT VACANCIES

We are a reputed Chinese construction company operating in Sri Lanka
 Positions are vacant for
 • Engineers
 • Quantity Surveyor
 • Drivers with heavy vehicle license
 • Assistant Accountant
 Please forward your cv to
CHINA BEIJING INTERNATIONAL (PVT) LTD
 No. 5/11, Rathnayeka Mw, Pelawatta, Thalagama South, Battaramulla

Accounts Clerk (Negombo)

Walk in interview
 22nd November 2011 at 10.00 am
 Minimum 1 year experience in accountancy and part qualification obtained from a recognized body will be an advantage.
 Selected candidate will be given job training to enhance their competencies to carry out the role efficiently and effectively.
 Preference will be given to the candidate residing in Negombo area.

ABC
 Manager Human Resources
 ABC Trade & Investments (Pvt) Ltd.
 No. 3, Bandaranayakapura Road, Rajagiriya.
 TEL: 0115 877 700
 E-mail: careers@abcslanka.biz Web: www.abcslanka.biz

WANTED Teachers for Group Classes (English Medium)

- English
- Arabic
- Sinhala
- Maths
- French
- Japanese
- Chinese
- Science

Call: 0777 308364
 E-mail: asgiris@sltnet.lk

CEYLON TEA MARKETING GROUP FACTORY/WAREHOUSE

HAS A VACANCY FOR A QUALITY ASSURANCE MANAGER

CRITERIA FOR SELECTION WILL BE BASED ON THE FOLLOWING:

AGE : 35-45 YEARS

EDUCATIONAL : G.C.E. A/L WITH 4 PASSES.

QUALIFICATIONS :

- A UNIVERSITY DEGREE IN SCIENCE WILL BE PREFERABLE.
- SOUND KNOWLEDGE OF ENGLISH & I.T.
- DOCUMENTATION AND COMPILING DATA FOR CERTIFICATION OF ISO 22000, ISO 9001:2008, HACCP AND BRC STANDARDS.
- EXPERIENCE IN ADOPTING AND IMPLEMENTING SYSTEMS TO CONFORM TO THESE STANDARDS.

APPLICANTS ARE REQUIRED TO SUBMIT COMPLETE C.V. WITHIN 7 DAYS INDICATING TWO NON RELATED REFEREES UNDER REGISTERED COVER TO THE :

THE DIRECTOR,
 CEYLON TEA MARKETING (PVT) LTD.,
 NO. 46/10, NAWAM MAWATHA,
 COLOMBO 02.

WITH POST APPLIED FOR ON THE TOP LEFT HAND CORNER OF THE ENVELOPE.

To advertise in the
HitAd Auto Focus

OPPORTUNITY FOR UNLIMITED INCOME...

Centrepoint Homes is the number one provider of kitchen solutions in Sri Lanka representing several leading brands of Pantries Wardrobes, Doors and other interior products.

Sales Consultants

We are looking for Confident/self motivated Sales Executives with a good command of English for our Colombo / Kandy showrooms, between the ages of 23 to 30 years. The ideal candidate should have completed GCE A/L with the competency in working on Microsoft Office Packages with a valid riding license and a minimum of three years sales experience.
 Selected candidates will be able to earn an attractive income of over LKR 85,000 with a company maintained bike.
Forward your CVs to -
Ms. Rozanne Alles : Email - rozanne@fairwayholdings.com



To advertise in the
Auto Focus
 section please contact :
 071 4224919
 071 4223005
 077 3469502

VACANCIES

ACCOUNTS ASSISTANT
 With suitable qualifications and a minimum of 3 years experience in Book-keeping.

ASSISTANT STOREKEEPER
 GCE A/L with 2 years experience.

WAREHOUSE ASSISTANTS
 GCE O/L and below 30 years.

Please write the post applied for on the top left hand corner of the envelope and apply within 10 days.

The Director,
Penguin Toys & Novelties (Pvt) Ltd.
 2nd Floor, Penguin Center,
 106, Prince Street,
 Colombo 11.

Breaking News
24 Hours www.dailymirror.lk

Mobile apps are a \$12 billion industry
 Appwolf is Sri Lanka's leading player

Android Developer (With an app in store)
 Graphic Designer (Ultra-talented)
 Sales Manager (2 years experience)

Web Developer (HTML5, CSS3 & JS)
 Business Analyst (2 years experience)
 iOS Developer (With an app in store)

Appwolf builds great iPhone, iPad and Android apps for clients across the globe.
 If you are smart, dynamic and fit into one of the roles above, we want to meet you.
 Send your CV to jointhepack@appwolf.com
 (Designers/ developers, please send a link to your portfolio/ apps)

appwolf
 KILLER MOBILE APPS
 www.appwolf.com

Centrepoint Homes (Pvt) Ltd
 323B, Havelock Road, Colombo 06
 A Fairway Holdings Group Company

VACANCY

LAKE WIND HOTEL, TISSAMAHARAMA

- HOTEL MANAGER
- RECEPTIONIST (FEMALE) (Fluent in English Knowledge)
- COOKS
- ROOM BOYS
- HOUSEKEEPERS
- STEWARDS

TEL: 047-2239687

VACANCY

Immediate vacancy for Marketing Executive at a Leading Insurance Company in Colombo. Basic Salary Rs. 10,000.00, Traveling Rs. 6,000.00 and a bike plus Commission. Please
call: 072-7060721

Seeking the Right Employee?
EMPLOYMENT TIMES
 THE VACANCY ADVERTISING SECTION OF THE SUNDAY TIMES
 Competitives Rates | High Caliber Readership | Free Web Advertising
 Nigul - 0772961856 Nigul - 0772335113 Hemantha - 0773427846 Madu - 077230795

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 இலங்கை பத்திரிகை ஸ்தாபனம்
 Sri Lanka Press Institute

The Post of Project Coordinator Media Resource Centre

The Sri Lanka Press Institute (SLPI), established by The Editors' Guild of Sri Lanka, the Newspaper Society of Sri Lanka, the Free Media Movement and the Sri Lanka Working Journalists Association is the premier Institution promoting media professionalism in Sri Lanka. The Media Resource Centre is the commercial wing of the SLPI with income generation as its primary focus. The MRC is calling for applications from dynamic individuals to fill the post of **Project Coordinator**.

The applicant should have excellent negotiation, project management and organizational skills and a keen marketing acumen.

The selected candidate should be an exceptional young individual who is fully qualified (A recognized degree and/or professional qualification) in Marketing/Business Management/Public Relations with at least two-years experience in a similar role.

He / She should be self-motivated, independent and have excellent English report writing skills, be able to prepare project proposals independently and be able to plan and execute such projects in its entirety.

The remuneration package will be in keeping with the industry standards.

Interested individuals may send their resume by Monday 28th of November 2011.

Chief Executive Officer
 Sri Lanka Press Institute
 No: 96, Kirula Road
 Colombo 05.