

**EMPLOYMENT**  
Wants a female Secretary fluent in English. Computer Literate in English, Sinhala and Tamil would be an advantage.  
**Apply**  
Director,  
Human Right Office,  
3/4A, Digana Road, Nattarampotha,  
Kandy.

**VACANCIES**  
**Professional Female Therapists**  
**with Experience wanted for a**  
**Professional Salon in Colombo**  
**0777746281**

**WANTED**  
Kirulapone Based Import Export Company wanted an experienced admin staff with knowledge of Import Documents, specially with written and spoken English drop you CV to mayienex@sltnet.lk

**SENIOR MARKETING EXECUTIVE**  
The Ceylon Printers Group of Companies requires energetic individuals capable of filling the post of Senior Marketing Executive. The chosen candidate will be required to achieve sales targets. Being a team-player is essential. Sales experience in Offset Printing/Packaging will be a definite advantage.  
If you feel you are the right person for the post, send us your Curriculum Vitae addressed to:  
**Assistant General Manager**  
**Ceylon Printers PLC**  
**20, Sir Chittampalam A. Gardiner Mawatha**  
**Colombo 2**

**WAREHOUSE MANAGER**  
Shaw Wallace Ceylon Limited is one of the most prestigious business establishments engaged in the marketing and distribution of several internationally and locally renowned brands of Consumer products.  
To meet the demands of the expanding business, the Company requires the services of a Warehouse Manager who will be responsible for the entire operations of the Warehouse in New Nuge Road, Peliyagoda. Responsibilities will include :

- Deliveries to Dealers using economic load sizes and on schedule
- Goods accepted according to purchase specifications
- Efficient handling and inspection of goods at the points of loading, unloading, delivery and unpacking
- Manage and maintain physical resources, assets and stocks, including weekly cycle counts and annual stock taking
- Compliance throughout the logistics process in product handling and requirements
- Vehicle fleet management
- Waste management in keeping with Company environment policy

The ideal candidate should be between 35 and 45 years of age, possess a professional qualification in the relevant field from a recognized institute, have a minimum of 3 years experience in a similar capacity and computer literate. He should be a capable and effective leader, be a good communicator and possess efficient planning and organizational skills. Work experience in an ERP environment would be an added advantage.  
Remuneration will include medical and other fringe benefits.  
Please forward applications within ten days, with complete curriculum vitae, including names and contact details of 2 non-related referees, to :

**Director - Marketing**  
**Shaw Wallace Ceylon Limited,**  
353 Galle Road, Colombo 3.  
E-mail: tap@shawwallace.lk

**INTERNAL AUDITOR**  
**AUDIT ASSISTANTS**

We are a leading Central Bank approved non-banking financial institution providing a diverse range of financial products through our offices in Colombo, Kandy and a wide network of branches.  
We seek suitably qualified, experienced individuals for the above positions.

**Internal Auditor:**  
Fully qualified (ACA, ACMA or equivalent) or part-qualified, self-motivated individual to lead the Internal Audit teams.

**Duties & responsibilities will include:**

- Supervising and monitoring staff performances and ensuring that the Internal Audit Programme is effectively executed.
- Leading and supervising branch Audits and reporting thereon.
- Ensuring that accurate and timely routine audits are carried out and exceptions reported promptly.
- Ensuring effective transaction verifications to ascertain compliance with procedures.
- Carrying out specific Management Audits, assignments and investigations including branch investigations.
- Ensuring that Central Bank Directions, regulations, accounting / auditing standards and other statutory requirements are adhered to.

Applicants should possess at least 5 years executive experience in an Audit Firm or similar institution and be conversant with bank / non-bank financial institution audits.

**Internal Audit Assistants:**  
Part qualified in ICASL/AAT with at least 2 years audit experience in an Audit Firm or a reputed company.  
Sound IT skills are essential.  
Successful applicants will initially be based in Colombo, but should be prepared to travel to branches outside Colombo and Kandy .  
A competitive remuneration package will be offered to the selected candidates.  
Please forward your resume with contact details of two non-related referees, within 10 working days, to reach:

**General Manager (HR&D)**  
**CENTRAL FINANCE CO PLC.,**  
270, Vauxhall Street, Colombo 2.  
e-mail: hrd@cf.lk

**IMMEDIATE VACANCIES**  
A leading manufacturing organization of paper products and stationary invites applicants for the following posts:-

**TRAINEE MACHINE OPERATORS (4 Vacancies)**

1) **Qualifications**  
• GCE O/Levels with minimum of 4 credit passes in Maths, English, Sinhalese/Tamil and Science.  
• Special consideration for "A" pass in Millwright or Fitter (general) trade apprenticeship from NAITA or equivalent technical training institutions.  
• Any related work experience will be an advantage.

2) **Age Limit** – Below 30 years  
3) **Salary** – In line with Wages Board for printing trade.

**DRIVER (1 Vacancy)**

1) **Qualifications**  
• GCE O/Levels with minimum of 4 credit passes in Maths, English, Sinhalese/Tamil and Science.  
• Clean Lorry License with minimum of 10 years driving experience.

2) **Age Limit** – Above 30 years  
3) **Salary** – Negotiable

**PEON (1 Vacancy)**

1) **Qualifications**  
• GCE O/Levels with average knowledge of English,  
• Minimum of 2 years work experience in a similar capacity.

2) **Age Limit** – Below 30 years  
3) **Salary** – Negotiable

Please apply within 10 days with complete CV/Bio Data including copies of all certificates related to educational and professional qualification, previous and current employment if any with two no related referees.  
Please indicate the post applied for at the top left hand side corner of the envelope and post or hand deliver to

**The Managing Director,**  
**M/s PrintPak Envelopes (Pvt) Ltd,**  
**71/1, Railway Station Road, Kelaniya.**  
**E Mail: printpak@gmail.com**

# Join a journey of success with DIMO

For over 70 years, DIMO has consistently delivered the most cutting edge technological breakthroughs in the world to our loyal customer base. DIMO's Tyre Department now represents leading international brands such as MRF, Michelin and KUMHO .

We are now looking for dynamic individuals to represent our prestigious brands.

## Sales Manager – MRF Tyres

### Profile

The candidate should be an individual with excellent leadership and people skills, who possesses a natural ability to motivate, innovate, encourage and bring out the best in people, supported by a track record that is indicative of a successful career. Candidates should also fulfill the following requirements:

- Have a Degree or professional qualification in Marketing
- An MBA will be an added qualification
- A minimum of 3 years experience in Sales and Marketing in a managerial capacity
- Comprehensive knowledge in sales processes, management and co-ordination
- Be below 40 years of age
- Ability to work in a computerised environment
- Ability to provide leadership and motivation to the Sales team

### Role

The position will be responsible for identifying market segments and opportunities in the business environment while planning and implementing sales and marketing strategies to achieve given targets. Tasks include, managing debtors effectively while supervising and providing leadership to the dealer sales team

## Sales Executives - Truck / Passenger Tyres

### Profile

The ideal candidate will be a proactive team player with initiative, who possesses a friendly attitude with good interpersonal skills. He should also excel in sales and marketing while fulfilling the following requirements:

- G.C.E. A/Level qualified
- 2 - 3 years working experience
- Sound technical knowledge in automobiles will be an added advantage
- Willing to work in any part of the country
- Experience in customer care and good PR skills
- Ability to work in a computerised environment
- Possess a valid Driving License
- Be below 26 years of age

Applicants from Jaffna are also welcome to apply

### Role

You will be responsible for achieving individual sales targets and volumes within the given territory. You will also maintain the dealer network, expand the existing customer base and maintain strict debt control.

The above positions carry an attractive remuneration package along with other fringe benefits, above industrial standards. Please send in your CV with the names and contact details of two non-related referees, to the below mentioned address within 10 days of this advertisement. Kindly state the post applied for on the top left corner of the envelope or on the subject line of the e-mail.



KUMHO TIRES



General Manager – Human Resources  
**DIESEL & MOTOR ENGINEERING PLC**  
No 65, Jetawana Road, Colombo 14.  
careers@dimolanka.com  
www.dimolanka.com  
www.facebook.com/careersDIMO