



Great opportunity  
to join the  
**Premier Financial Institution  
of the Country**

## Central Bank of Sri Lanka

Established under the Monetary Law Act, No. 58 of 1949, we are the premier financial institution in the country. Our present staff includes 165 Post-graduates (PhD/Masters), 333 Graduates, 26 Lawyers and 53 Accountants. Most of our activities are fully automated and all officers are linked through sophisticated computer networks.

As per our Strategic Plan, our vision is to be credible and dynamic Central Bank contributing to the prosperity of Sri Lanka. Our mission emphasises maintaining economic and price stability and financial system stability to support sustainable growth through policy stimulus, advice, commitment and excellence.

While providing strategic leadership for the financial sector, we provide prudential and pro-active policy recommendations to the government with the highest degree of integrity and professionalism, earning respect for its objectivity and apolitical stance. In doing so, the values maintained by us include commitment to inspirational leadership, transparency, accountability, integrity, commitment to professional competence, lifelong learning, knowledge sharing and innovation, consistency and accuracy, operational autonomy, continuous commitments to results and commitment to participatory work practices.

The Central Bank now has several opportunities for  
Young Professionals to join its team as

### Management Trainees (Leading to Staff Class Grade I)

#### 1. If you are a citizen of Sri Lanka, an enthusiastic team player with leadership qualities, an achiever with the following qualifications, you have an opportunity to join the Central Bank of Sri Lanka.

##### 1.1 Required Qualifications:

- a. **A Special Degree** with a minimum of 2nd Class (Upper Division) or Grade Point Average (GPA) with a minimum of 3.5 out of a maximum of 4.0 points obtained from a local or foreign university, recognized by the University Grants Commission of Sri Lanka, in any of the following subjects/ disciplines;
- Economics
  - Statistics/Mathematics
  - Accountancy/Banking/Finance
  - Engineering
  - Commerce/Management
  - Computer Science/ Information Technology
  - Public/Business Administration

OR

- b. **A Post Graduate Degree** at Master's or higher level obtained from a local or foreign university, recognized by the University Grants Commission of Sri Lanka, in any of the above subjects/disciplines.

OR

- c. **A Passed Finalist** of one of the following:
- The Chartered Accountancy programme of the Institute of Chartered Accountants of Sri Lanka (ICASL)
  - The Chartered Certified Accountancy programme of the Association of Chartered Certified Accountants (ACCA-UK)
  - The Chartered Financial Analyst programme of the CFA Institute (CFA- USA)
  - The Management Accountancy programme of the Chartered Institute of Management Accountants of UK (CIMA-UK)
  - The Certified Management Accountancy programme of the Institute of Certified Management Accountants of Sri Lanka (CMA)
  - The Certified Public Accountancy programme of the American Institute of Certified Public Accountants (CPA-USA)
  - The Certified Practising Accountancy programme of the Institute of Certified Practising Accountants (CPA-Australia)
  - The Certified Internal Auditor programme of the Institute of Internal Auditors (IIA-USA)
  - The Chartered Accountancy programme of the Institute of Chartered Accountants of England and Wales (ICAEW)

OR

- d. An Associate Member of the Institute of Bankers of Sri Lanka (AIB-IBSL) or the Chartered Institute of Bankers - UK (CIB-UK) with a minimum of one year experience in an executive level in a licensed Commercial/Specialised Bank.

OR

- e. Attorney-at-Law with an honours pass at the final examination with a minimum of two years of experience in court/legal work in banking and finance at executive level in a reputed institution and authority to function as a Notary.

##### 1.2 Age: Below 30 years as at 17th February 2012.

- 1.3 **Selection Procedure:** By a competitive examination and one or more interviews. Candidates are required to answer three question papers (General Intelligence, Analytical Writing and General Knowledge) at the competitive examination.

#### 2. Opportunities for Persons with Disabilities

Sri Lankan citizens with disabilities, who possess following qualifications, are also eligible to apply for the above post.

##### 2.1 Required Qualifications:

**A Degree** or higher qualification, obtained from a local or foreign university, recognized by the University Grants Commission of Sri Lanka.

##### 2.2 Age: Below 35 years as at 17th February 2012.

##### 2.3 Selection Procedure: By one or more interviews.

- 2.4 The relevant candidates are required to fill the item (11.0) of the prescribed application form and attach documents to prove his/her disability with the application. The selected candidates are required to appear at a medical board to verify their disabilities.

3. **Remuneration:** An all inclusive fixed allowance of Rs. 50,000/- per month for the training period of one year. Thereafter, on successful completion of training period, they will be considered to be absorbed as Probationary Staff Officers in Staff Class Grade I. In addition to the other fringe benefits, the gross remuneration of Staff Class Grade I would be around Rs. 90,000/- per month.

### Applications

If you have the above qualifications and wish to apply, your application in the prescribed form should be sent by registered post to reach the undersigned **on or before 15th March 2012**. Applicants are strictly advised to adhere to the prescribed application form.

**Applicants, who have already submitted applications according to the advertisement published in the newspapers on 29.01.2012 and 01.02.2012, are not required to resubmit applications.**

The prescribed application form could be obtained from the Director - Human Resources Department, Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo 01 by sending a self-addressed stamped envelope (9" X 4" in size).

#### Application forms are also available at the following places:

- Central Bank of Sri Lanka Provincial Office - Southern Province 35, Anagarika Dharmapala Mawatha Matara
- Central Bank of Sri Lanka Provincial Office - North Central Province 341, Stage 1, New Town Anuradhapura
- Central Bank of Sri Lanka Provincial Office - Northern Province 105, Arasadi Road Jaffna

- Central Bank of Sri Lanka Provincial Office - Central Province 805, Trincomalee Street Mandandawala Matale
- Central Bank of Sri Lanka Provincial Office - Eastern Province 103, Post Office Road Trincomalee
- Central Bank of Sri Lanka Centre for Banking Studies 58, Sri Jayawardenepura Mawatha Rajagiriya

Prescribed application forms could also be downloaded from the Central Bank Website <http://www.cbsl.gov.lk>

Please indicate name of the post that you are intending to apply on the top left hand corner of the envelope. The candidates, who are intending to apply under paragraph (2) above, are required to indicate 'Management Trainee - 2' on the top left hand corner of the envelope.

Any application not meeting the required qualifications, not in the prescribed format or received after the deadline will be rejected without any notice. Further, applicants who do not possess the required qualifications as at the closing date will not be considered. Any form of canvassing will be a disqualification.

The Bank reserves the right to decide the number of positions to be filled or postpone/cancel the recruitment.

**Director - Human Resources Department**  
Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo 01.  
Telephone : 2477330, 2477231

## PARLIAMENT OF SRI LANKA VACANCIES

Applications are invited from citizens of Sri Lanka who are physically sound and of excellent moral character for the post of Assistant Secretary - General of Parliament on the Staff of the Secretary - General of Parliament.

Applications prepared in accordance with the specimen given below should be sent under registered cover to reach the "Secretary - General of Parliament, Parliament of Sri Lanka, Sri Jayawardenepura Kotte" on or before 30<sup>th</sup> March, 2012, indicating "Application for the post of Assistant Secretary - General of Parliament" on the top left corner of the envelope. (This notice is accessible via [www.parliament.lk](http://www.parliament.lk))

#### ASSISTANT SECRETARY - GENERAL OF PARLIAMENT

##### 01. Salary Scale

**Rs. 441,060 - 12 x 12,600 - 592,260** per annum. (On this scale, the minimum monthly remuneration with allowances will be approximately Rs. 91,833)

##### 02. Other Benefits

- i. Official Vehicle
- ii. Prospects of overseas training
- iii. Allowances paid to the Parliament Staff

##### 03. Age

Not less than 35 years and not more than 45 years **as at 30<sup>th</sup> March, 2012.**

##### 04. Educational Qualifications

- (i) A Degree from a recognized University (Preferably in Law) and;
- (ii) An Attorney-at-Law of the Supreme Court

**Special consideration will be given to candidates who possess anyone or more of the following.**

- (i) A knowledge of Parliamentary Procedure
- (ii) A knowledge of Government Administrative and Financial Regulations
- (iii) Competence in Information Technology
- (iv) Experience in the Judiciary or in the Attorney-General's Department.

##### 05. TERMS OF EMPLOYMENT AND CONDITIONS OF SERVICE

This post is permanent and pensionable. The appointment in the first instance will be on probation for a period of three years. If a permanent and pensionable officer in the Public Service/Provincial Public Service who has been confirmed in his/her appointment is selected, he/she will be appointed on an acting period of one year. The Selected candidate will be subject to the Financial and Departmental Regulations applicable to the staff of the Secretary-General of Parliament. He/She will also be subject to a medical examination.

Security clearance reports will be obtained in respect of selected candidate before he/she is appointed.

##### 06. Applicants should attach to their applications, copies (NOT ORIGINALS) of the following certificates. Originals of the certificates should be produced when called upon to do so.

- (a) Birth Certificate
- (b) Certificates of Educational qualifications
- (c) Certificates of Professional qualifications
- (d) Certificates of Experience
- (e) Two recent testimonials

(Applicants already in Public Service/Provincial Public Service/Government Corporations and Statutory Boards need not attach copies of testimonials.)

##### 07. Applicants in the Public Service/Provincial Public Service/Government Corporations and Statutory Boards should send applications through their respective Heads of Departments/Institutions and a copy of the application should also be sent to this institution direct by the applicants to reach before the closing date of applications.

##### 08. Canvassing in any form will be a disqualification.

##### 09. Applications received after the closing date of applications, sent without copies of the above mentioned certificates and not forwarded through Heads of Departments/Institutions will be rejected. Applications sent through Heads of Departments/Institutions too, will be rejected if received after the closing date and applications not prepared according to the specimen will also be rejected.

Secretary-General of Parliament

Parliament of Sri Lanka,  
Sri Jayawardenepura Kotte,  
1<sup>st</sup> March, 2012

## PARLIAMENT OF SRI LANKA

### Application for the Post of Assistant Secretary-General of Parliament

1. (a) Name with initials:  
Mr./Mrs./Miss .....
- (b) Name denoted by initials:.....
2. (a) Address (Private).....  
Telephone No:.....
- (b) Address (Official):.....  
Telephone No:.....
3. (a) Date of Birth (A copy of the Birth Certificate should be attached)
- (b) Age as at 30<sup>th</sup> March 2012:- Years..... Months..... Days.....
4. Whether Married or Single:-.....
5. Sex:-.....
6. State whether a citizen of Sri Lanka:-.....
7. National Identity Card No:.....
8. Academic Qualifications :- (Copies of the certificates should be attached.)
- i. Degree & Year :-.....
- ii. University :-.....
- iii. Subjects :-.....
9. If an Attorney-at-Law of the Supreme Court please give details:  
(Copies of the certificates should be attached.)  
.....
10. Experience in the Public Service/Provincial Public Service/Allied Services —

Post	Institution	Date
.....	.....	.....
.....	.....	.....
.....	.....	.....

11. Details of present employment:-
- (a) Name of the Institution and Address:-.....
- (b) Present Post:-..... Date of Appointment:-.....
- (c) Annual Consolidated salary scale:-.....
- (d) Monthly consolidated salary:-..... (e) Monthly allowance:-.....
12. Have you been convicted of a criminal offence in a Court of law?  
If so, give details:-.....
13. Have you served under the Government earlier?  
If so, give details and reasons for termination of employment:-  
.....
14. **Copies of the following certificates (Not originals) are attached:**  
**P.S. Applications not supported by copies of these certificates will be rejected**

- (a) Birth Certificate
- (b) Certificates of Educational qualifications
- (c) Certificate of Professional qualifications
- (d) Certificates of Experience
- (e) Two relevant testimonials

**(Applicants already in Public Service/Provincial Public Service/Government Corporations and Statutory Boards need not attach copies of testimonials.)**

I do hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that, any particulars contained herein are found to be false or incorrect; I am liable to be disqualified before selection or to be dismissed without any compensation if such detection is made after appointment.

Date:-.....  
Signature of Applicant

#### Certificate of Head of Department/Institution

**(Only for applicants serving in the Public Service/Provincial Public Service/Government Corporations/Statutory Boards.)**  
Secretary-General of Parliament,

I recommend and forward the application of Mr./Mrs./Miss..... holding the post of ..... in this Institution. I certify that his/her work and conduct are satisfactory and that he/she has not been subject to any disciplinary action. He/ She can be released/cannot be released from service if selected for this post.

Date:-.....  
Signature of Head of Department/Institution  
(Official Stamp)